

Dates of Meetings 2022

23 February 19 May 24 August 13 October 9 December

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**DUMFRIES AND GALLOWAY  
COMMUNITY PLANNING EXECUTIVE GROUP**

**Friday 9 December 2022  
10.00am – 12.00pm  
By MSTeams**

**Members**

- Dawn Roberts** - Chief Executive  
(Chair) Dumfries and Galloway Council
- Jeff Ace** - Chief Executive  
NHS Dumfries and Galloway
- Norma Austin Hart** - Chief Executive  
Third Sector, Dumfries and Galloway
- Andrew Kenna** - Local Senior Officer  
Scottish Fire and Rescue Service  
Dumfries and Galloway Division
- Carol McGuire** - Local Commander.  
Police Scotland
- Jane Morrison-Ross** - Chief Executive  
South of Scotland Enterprise



Date of Meetings 2022

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**DUMFRIES AND GALLOWAY  
COMMUNITY PLANNING EXECUTIVE GROUP**

Friday 9 December 2022

10.00am – 12.00pm

By MS Teams

**AGENDA**

- 10.00am 1. DRAFT MINUTE OF THE COMMUNITY PLANNING EXECUTIVE GROUP – 13 OCTOBER 2022**
- 10.05am 2. FINAL PROPOSALS ON THE REVIEW OF THE LOIP/LOCALITY PLAN AND COMMUNITY PLANNING MODEL**
- 10.30am 3. ANNUAL REPORT ON THE EMPLOYABILITY & SKILLS PARTNERSHIP**
- 10.45am 4. ANNUAL REPORT ON THE CLD PARTNERSHIP**
- 11.00am 5. ANNUAL REPORT ON THE PARTICIPATION AND ENGAGEMENT WORKING GROUP**
- 11.15am 6. FUTURE PARTNERSHIP ARRANGEMENTS FOR CHILD POVERTY**
- 11.30am 7. PUBLIC HEALTH SCOTLAND – LOCALISED WORK PROGRAMME UPDATE**
- 11.45am 8. FORWARD PLAN FOR CPEG AND COMMUNITY PLANNING PARTNERSHIP BOARD**



**COMMUNITY PLANNING EXECUTIVE GROUP  
On MS Teams  
Thursday 13 October 2022**

**Item 1**

**Present**

- Dawn Roberts** - Chief Executive  
(Chair) Dumfries and Galloway Council (DGC)
- Jeff Ace** - Chief Executive  
NHS, D&G
- Norma Austin Hart** - Chief Executive  
Third Sector, Dumfries and Galloway (TSDG)
- Karen Jackson** - Director of Strategy, Partnership and Engagement  
(*substitute*) South of Scotland Enterprise (SoSE)
- Andrew Kenna** - Local Senior Officer,  
Scottish Fire and Rescue Service (SFRS)
- Carol McGuire** - Local Commander  
Police Scotland

**Apologies**

- Jane Morrison-Ross** - Chief Executive  
SoSE

**In attendance**

- Jim Brown** - Head of Education (Quality & Curriculum) & Chief  
Education Officer (Item 5)
- Richard Grieveson** - Head of Community Services
- Stephen Jack** - Lifelong Learning Manager (Items 3,6,7 and 8)
- Mark Molloy** - Service Manager (Item 4)
- Steve Rogers** - Head of Economy and Development (Item 2)

## 1. DRAFT MINUTE OF COMMUNITY PLANNING EXECUTIVE GROUP – 24 AUGUST 2022

**APPROVED** as a correct record.

## 2. ANNUAL REPORT ON THE REGIONAL ECONOMIC PARTNERSHIP (REP)

2.1 **NOTED** the progress made by the Regional Economic Partnership outlined in the report.

2.2 **HIGHLIGHTED** that the main purpose for establishing the REP was to support the development of the economy in the South of Scotland which faced particular challenges and required focussed attention;

- that the REP ties in closely with the Dumfries and Galloway and Scottish Borders Community Planning Partnerships;

- that the main priority is to develop a clear strategic direction and ensure all partner organisations are collectively behind delivering the vision for the future economy of the South of Scotland;

- that the Regional Economic Strategy launched in September 2021 and the Delivery Plan was finalised in December 2021;

- that the REP is now moving into a period of overseeing the delivery of the vision and establishing a framework within which the REP can monitor and evaluate the strategy; including a refresh of membership.

2.3 **AGREED** to encourage partner organisations to support the delivery of the new Regional Economic Strategy through its Three -Year Delivery Plan.

2.4 **NOTED** that follow up action was required to discuss the Delivery Plan specifically and the Shared Prosperity Fund Plan.

**ACTION: HEAD OF ECONOMY AND DEVELOPMENT**

## 3. PRESENTATION ON THE PROPOSED NEW APPROACH TO COMMUNITY PLANNING

3.1 **RECEIVED** a presentation on the proposed new approach to Community Planning;

3.2 **HIGHLIGHTED** that this would be based on a bottom up/evidenced based approach;

- that the focus would be on the “added value” that CP Partners can bring to the table;

- that benchmarking had been undertaken with other local authorities and that the majority of LOIPs had a small number of themes/priorities which is being proposed as the way forward;

- that our Locality Planning approach would be based around Place and supporting Locality/Neighbourhood Plans;

- that going forward existing Plans/Strategies would be reported on a Thematic basis.

3.3 **DISCUSSED** streamlining current strategies and plans and the opportunity to “declutter” and remove duplication in the community planning landscape;

- focusing on impact, outcome and pace;
- defining priorities are key and building on the ability to be agile;
- importance of integrating Public Health priorities;
- looking forward over the next 10-15 years in terms of what we want our region to look like.

3.4 **AGREED** to bring formal proposals in line with discussions at this meeting back to the next CPEG meeting; and **NOTED** the real appetite to do something different.

**ACTION: HEAD OF COMMUNITY SERVICES/ LIFELONG LEARNING MANAGER**

#### **4. ANNUAL REPORT ON THE EQUALITY AND DIVERSITY WORKING GROUP (EDWG)**

4.1 **HIGHLIGHTED** that a more robust performance framework for scrutiny would be developed for the future and which would be clear on the number of projects, monitoring, delivery and achievement of outcomes against targets; EDWG agreed to carry out a review of their arrangements and how it integrates and aligns with the Poverty and Inequalities Partnership; and continues to meet statutory requirements around Equality Outcomes.

4.2 **ENDORSED** the work of the EDWG during 2021/22 and support the intended direction of travel including integrating with work on poverty and a new performance framework.

4.3 **PROVIDED** guidance and direction for the future and **AGREED** future reports need to be outcome focussed and to demonstrate the impact and value of the work.

**ACTION: SERVICE MANAGER**

#### **5. ANNUAL REPORT ON THE CHILDREN'S SERVICES AND STRATEGIC PLANNING PARTNERSHIP (CSSaPP)**

5.1 **HIGHLIGHTED** the effectiveness of partnership working; repeated the self-evaluation exercise to understand progress in terms of leadership and relationships within the Partnership; updated terms of reference; **NOTED** that existing plan coming to an end with new Plan being available in draft format during January 2023 and will include the updated Strategic Needs Assessment.

5.2 **CONSIDERED** the effectiveness of the CSSaPP to date in their operation as a multi-agency partnership group; **DISCUSSED** concerns in relation to transitions and the need to identify strategic links between all Community Planning Partners; how the plan needs to be focussed on an early intervention approach for those with no positive destination; and evidencing the impact and outcome for children and young people in terms of their life experience about what may be delivered through the Plan.

**ACTION: HEAD OF EDUCATION**

## 6. RISK REGISTER MONITORING REPORT

6.1 **CONSIDERED** the updated Register in the Appendix.

6.2 **HIGHLIGHTED** that although Partners are moving into a period of uncertainty and facing significant challenges in terms of resourcing and capacity, it was **RECOGNISED** that the risks identified in the Appendix are scoped around the effective operation of the Community Planning Partnership and meeting the statutory requirements outlined within the Community Empowerment Act.

6.3 **AGREED** that the Risk ratings should remain the same as per the August 2021 assessment; however to be kept under review linked to implementation of the new model for Community Planning.

**ACTION: LIFELONG LEARNING MANAGER**

## 7. COMMUNITY PLANNING PARTNERSHIP BOARD IMPROVEMENT PLAN

7.1 **NOTED** the progress made in relation to the Dumfries and Galloway Community Planning Board Improvement Plan during 2021/22; and

7.2 **AGREED** to bring the Plan for 2021/22 to a close and to focus on the new proposed Plan for 2022/23 which will primarily link to the implementation of the new model for Community Planning.

**ACTION: LIFELONG LEARNING MANAGER**

## 8. FORWARD PLAN FOR THE COMMUNITY PLANNING EXECUTIVE GROUP AND COMMUNITY PLANNING PARTNERSHIP BOARD

8.1 **AGREED** the meeting arrangements for CPEG and to amend the CPPB programme for November to include a high-level report in relation to activity underway through CP Partners around the cost of living crisis and defer the Place Planning report update until the February 2023 Board meeting.

8.2 **AGREED** to receive a further update on the 2023 arrangements at the December CPEG meeting.

**ACTION: HEAD OF COMMUNITY SERVICES/ LIFELONG LEARNING MANAGER**

## 9. VERBAL UPDATE FROM CHIEF EXECUTIVE TSDG ON DIGITAL EXCLUSION RESEARCH PROJECT

**NOTED** the report was launched on the 27 September and gave a powerful insight into digital exclusion; next step is to establish a short life working group including senior officers from DGC, SoSE, HSCP, College and Third Sector to create a vehicle to drive things forward under the umbrella of Community Planning to ensure a single strategic approach with updates being reported back to the CPPB and CPEG.

**ACTION: CHIEF EXECUTIVE TSDG**

**NOTED** Jeff Ace agreed to chair CPEG on 9 December if required in the absence of Dawn Roberts.



**COMMUNITY PLANNING PARTNERSHIP BOARD – 9 DECEMBER 2022**

**FINAL PROPOSALS ON THE REVIEW OF THE LOIP, LOCALITY PLAN AND  
COMMUNITY PLANNING OPERATING MODEL**

**ITEM - 2**

<p><b>Author:</b> <b>Stephen Jack – Lifelong Learning Manager</b></p>	<p><b>Responsible Senior Officer: Richard Grieveson, Head of Community Services</b></p>
<p><b>Report Title: Final proposals on the review of the LOIP, Locality Plan and Community Planning Operating Model</b></p>	
<p><b><u>1. Situation:</u></b> 1.1 The Executive Group is asked to consider and approve the proposals which have been developed for the new operating model for Community Planning including a refreshed LOIP and Locality Plan.</p> <p><b><u>2. Background:</u></b> 2.1 The Community Empowerment (Scotland) Act 2015 Part 2 [CE(S) A 2015] requires each Community Planning Partnership (CPP) to prepare and publish a Local Outcomes Improvement Plan (LOIP) and Locality Plan(s). 2.2 It was previously agreed that there would be a review at the mid-point of both the LOIP and Locality Plan (2017-2027) which is during 2022 and at CPPB held on 10 June, Board Members further agreed:</p> <ul style="list-style-type: none"> <li>• that the brief for the mid-term review of the LOIP and Locality Plan would be enhanced and extended to refresh and update the current Community Planning operating model including membership and the role of the Board itself.</li> </ul> <p>2.3 A range of benchmarking and engagement sessions with stakeholders has been undertaken over the last 5 months to help shape the development of the new model for Community Planning, along with a refreshed LOIP and Locality Plan. This has included discussions with:</p> <ul style="list-style-type: none"> <li>• All four Locality Hubs</li> <li>• Lead officers for the Plans/Strategies which contribute to the LOIP</li> <li>• Members of the CPPB and CPEG</li> <li>• CLD Partnership</li> <li>• Public Health Committee</li> <li>• NHS Community Transformation Board</li> <li>• Public Health Scotland</li> <li>• DGC Corporate Management Team</li> </ul> <p>2.4 A summary of key points and suggestions made through these engagement sessions is detailed in <b>Appendix 1</b>.</p>	

2.5 An assessment of data and intelligence has also been undertaken and which has included research, consultations and surveys which informed the development of the new CLD Partners' Plan, Regional Economic Strategy, Health & Social Care Strategic Commissioning Plan, Poverty & Inequalities Strategy along with local health intelligence and SIMD data.

2.6 Additional work is being taken forward with Public Health Scotland and local Health Improvement colleagues to help "drill down" into the specific communities within our region which experience the greatest inequalities. Some of the initial key high-level messages from strategic data sources is attached as **Appendix 2**.

### **3. Key issues:**

#### 3.1 The Case of Change

3.1.1 The engagement sessions held with stakeholders and partners has highlighted significant appetite to take a new and refreshed approach to Community Planning with the following influencing current thinking to this point:

- Critical external factors affecting our Communities including Brexit; recovery from Covid; war in Ukraine and now the implications of the Cost of Living;
- Having a "single focus" for the CPPB, learning from how we respond well as partners in a crisis;
- Lack of discussion/interaction at CPPB meetings;
- Better utilising the collective resource of CP Partners;
- Embracing "creative tensions" and holding each other to account;
- Ensuring our business is more dynamic and responsive to community need;
- Improving our "bottom up/evidenced based" approaches;
- Better integrating Public Health priorities into our Community Planning model.

#### 3.2 Terms of Reference and Membership

3.2.1 Reviewing how the existing CPPB and CPEG operate is critical to the success of the new model for Community Planning. The proposals being brought forward are:

- CPPB membership would be refreshed and would see the sector representative positions for further education; housing and the private sector being stood down due to challenges with attendance at meetings and active contribution to broader priorities;
- D&G College and Skills Development Scotland would be added to the Board;
- The role of CPEG would change to operate at a more "Tactical level" and help to drive forward Community Planning business on the ground in between CPPB meetings and would therefore become the "engine room" for Community Planning;
- This would also lead to the level of Officers attending CPEG dropping from Chief Executive level to more Senior/Chief Officer level and would see the addition of Health & Social Care, D&G College and Skills Development Scotland;
- Locality Hubs would play an enhanced role and become the vehicle to ensure "community planning in action" at a local level with appropriate officers across CP Partners engaged at a local level and who are empowered to make decisions over resources and help respond to the priorities identified by our communities;

- Members of the previous Stakeholder Group which was used to develop the existing LOIP have been contacted, however due to the length of time that this group has remained dormant, around 50% of the contact details are now outdated/obsolete. There has been some interest from those who have responded in being involved going forward so there would be merits in refreshing and developing this group to act as a reference group to support a “bottom up” approach. This group is mainly made up of representatives from various national/local organisations so there is a gap at the moment in terms of reaching our citizens directly. It is proposed that this is filled by either utilising the range of young people, learners and volunteers that Community Planning partners are already engaged with or establishing a new Citizen’s panel.
- The proposed new Terms of Reference and Membership is attached in **Appendix 3**.

3.2.2 The Council has continued to provide administration support for both the CPPB and CPEG since the last formal review of Community Planning, with the Council lead Officer also providing dedicated support to the respective Chairs at meetings. CP partners are asked to consider whether they wish to see this arrangement continue going forward.

### 3.3 Development of a refreshed LOIP

3.3.1 Benchmarking has been undertaken with a range of local authority areas with the majority having either just published a new LOIP; are at the midway point or are just about to embark on the process. Borders Council are just about to start their review and a meeting is scheduled with the Borders Community Planning lead in December to help share ideas and best practice. From the benchmarking exercise:

- The majority have a small number of themes identified;
- Each theme is supported by a small number of priorities which is the focus for CP partners;
- Some have a clear vision statement to support their ambitions;
- Recent needs assessment information has helped inform and shape priorities and associated actions;
- Some have used citizen’s panels; surveys to help shape and inform local priorities.

3.3.2 From the stakeholder engagement detailed at 2.3 there has been a broad consensus in support of change and refreshing the existing model, but also to keep a new LOIP “simple” with a small number of key themes and priorities which can also act as natural “hooks” to support a range of priority strategies/plans. The themes being suggested at this stage include:

- Health & Wellbeing (i.e. addressing health inequalities)
- Work (i.e. people and economy)
- Where We Live (Place, transport, digital, climate, etc)

3.3.3 This would provide a strong platform to better integrate Public Health priorities and ensure a clear focus on reducing health equalities as well as stimulating our economy and embracing “Place” to support our communities.

3.3.4 The Plans/Strategies which contribute to the existing LOIP would report on a thematic basis going forward linked to the new themes/priorities in a similar way to how

the CPP Recovery Plan was approached. This would help ensure better co-ordination/synergies across the various Partnerships which support the plans and moving away from “linear” reporting. The Community Planning Recovery Plan will now be integrated into normal business going forward as part of the review.

3.3.5 A phase 2 would look at how Plan/Strategies and the associated partnerships could potentially be streamlined in the future to reduce multiple officer attendance at meetings across a range of CP Partners and to work in a more efficient way.

3.3.6 There is also an opportunity to consider the revised time period that the new LOIP will cover. If we are looking to establish a medium-longer term vision for our region then we may wish to run this on to 2030 or beyond with a review period built in. North Ayrshire’s new LOIP runs from 2022-2030, for example.

### 3.4 Developing our Locality Planning approach

3.4.1 As reported previously to both CPEG and CPPB our existing approach to Locality Planning is thematic and based around Foodsharing. This has worked well, particularly during Covid where many new local groups formed to support the provision of food and this has developed into much more than purely “food banks” in many cases, with the Foodsharing network now playing an integral role in terms of capacity building and co-ordination of provision and volunteers.

3.4.2 The Community Empowerment Act requires us to identify communities within our region which experience the greatest health inequalities and to develop Locality Plan/s to address this. During the Pandemic there has been closer operational alignment with locality hubs and the work of the Health & Social Care Community Development workers in Mid/Upper Nithsdale; Nithsdale; Annandale & Eskdale; Stewartry and Wigtownshire which has been a positive development.

3.4.3 We are proposing that the importance of Foodsharing is maintained, however integrated into the work of the Poverty & Inequalities Partnership which would be a closer fit. It is clear from the benchmarking exercise undertaken that all local authority areas assessed to date have a Locality Plan approach based around Place and supporting Neighbourhood/Community Plans and/or Community led action planning which are informed by a range of inequality-based data sources. Some examples of this are attached in **Appendix 4**.

3.4.4 The move to a refreshed Locality Plan approach is timely for Dumfries & Galloway given the very recent launch of the local authority Local Place Plans website and the official invitation for our communities to develop a Place Plan.

[Local Place Plans - Dumfries and Galloway Council \(dumgal.gov.uk\)](https://www.dumgal.gov.uk/local-place-plans)

We also require to consider and respect the Borderlands five identified Place Plans and align this with our thinking going forward.

3.4.5 The Community Empowerment Act requires local authorities to break down their region into smaller areas as part of a Locality Plan approach. Taking into account the information detailed at 3.3.5 - 3.3.8 above it is therefore being proposed that:

- We utilise a combination of SIMD data; Health Inequality data; poverty intelligence and other relevant local statistics to identify a smaller number of communities which would benefit from closer attention and alignment through a Community

Planning approach to help address inequalities within these specific geographical areas and develop specific Locality/Neighbourhood Plans to support this.

- Where this may have the potential to cut across Borderlands Place Plans and/or community led Place Plans, we will look to integrate the key elements of these into the Locality/Neighbourhood Plan. These could be further informed/developed through the most appropriate Locality Hub.
- We also recognise that due to the rurality of Dumfries & Galloway there are many communities which suffer from “hidden poverty” and are considered more isolated due to poor transport/digital connectivity which contributes to social isolation and needs to be factored into our thinking.

### 3.5 The role of Locality Hubs

3.5.1 Locality hubs were agreed by the CPPB in September 2020 as the focal points for the co-ordination of community resilience and volunteering activities and have proved critical in the response to the Pandemic and onward into the Community Recovery phase. They offer a unique multi agency platform to enable the co-ordinated delivery of services to address communities’ needs in each area.

3.5.2 TSDG and DGC staff have been undertaking a review of Locality Hubs with input from the other stakeholders with the following key messages emerging:

- locality hubs were seen as an example of successful partnership working during the pandemic;
- their strengths are in their ability to respond to local circumstances and to be flexible about the involvement of other stakeholders on an ad hoc basis;
- on-the-ground knowledge and expertise were used effectively to make quick decisions when needed.

3.5.3 Whilst work is currently ongoing through TSDG and partners to refine the role and remit of locality hubs, there are clear opportunities going forward to:

- Identify priorities in each locality where collaborative multi agency partnership working is critical to improving the lives of our communities;
- Identify tangible solutions and agree coordinated actions to work together in place planning to deliver change in the most efficient, effective and economic way;
- Supporting and facilitating a bottom up/evidence-based approach to Community Planning;
- Monitor effectiveness and report progress through the new CP operating model.

### 3.6 Feedback from the Community Planning Partnership Board – 11 November 2022

3.6.1 The proposed new model for Community Planning was presented to the CPPB on 11 November 2022 (**Appendix 5**). This was very well received by Partners as follows:

- **Commended** the work undertaken and **Approved** the proposed new Community Planning Framework;

- **Highlighted** the importance of developing a new strong vision for D&G Community Planning going forward;
- **Agreed** that through the work of a refreshed CPEG in terms of its Membership, role & remit - creative tensions should be embraced by partners to help ensure progress on key priorities;
- **Agreed** that addressing our “working age population” challenges should be a priority and essential to thriving/resilient communities;
- **Noted** the universal support for “doing something different” and ensuring CP Partners have an “equal status;”
- **Noted** the need to ensure there is not a “disconnect” between the strategic elements and what is happening on the ground within our communities;
- **Agreed** a focus on impact and the wider determinants of health; using Public Health data to inform priorities;
- **Agreed** the need to try and “de-clutter” the Community Planning landscape;
- **Agreed** the need to be clear on the Strategic vision and what will “add value” within a D&G context – need to avoid “strategic drift;”
- **Agreed** to facilitate some workshops in the new year to help work through the process (use 3 horizons approach);
- **Agreed** that the future focus should be on “impact and outcome;” short-, medium- and longer-term vision;
- **Agreed** that the LOIP should act as a longer-term vision for D&G which provides stability through various local and UK Government Election processes.

### 3.7 Updated Timeline

3.7.1 Following discussion and agreement at the November CPPB the following timeline and actions were agreed in principle in terms of the next steps in the process:

- **December 2022 CPEG** – seek agreement on the accompanying documents supporting the outline model for Community Planning including revised Terms of Reference + membership;
- **January 2023 CPEG** – developing a single joint vision, scoping our new priorities and defining our Locality Planning approach;
- **February 2023 CPPB** – seek Board agreement/final sign off on Terms of Reference, new membership and outline LOIP/Locality Plan + associated priorities;
- **(Jan – April 2023** – developing more detailed actions with CP partners including workshops + stakeholder engagement and completion of Impact Assessments)
- **March 2023 CPEG** – transitional point of new membership commencing;
- **May 2023 CPEG** – agreement on the detailed supporting documentation for new LOIP/Locality Plan;
- **June 2023 CPPB** – new Board Membership commences; agreement on new LOIP/Locality Plan + implementation.

### **4. Recommendation:**

The Community Planning Executive Group is invited to **CONSIDER** the feedback and **NOTE** the decisions taken at the November CPPB meeting as outlined at 3.6.1 and **AGREE** to recommend the following to the **CPPB** for approval;

- 4.1 the new Terms of Reference and Membership for the CPPB and CPEG as detailed in **Appendix 2** and that CP Partners should discuss through their respective organisation's decision-making processes appropriate representation on both CPPB and CPEG going forward;
- 4.2 whether the existing administration and support arrangements for the CPPB and CPEG through Dumfries & Galloway Council as detailed at 3.2.2 should remain going forward;
- 4.3 the proposed way forward for a refreshed LOIP for the region; including the proposed new themes and revised time period that the LOIP will cover as outlined at 3.3.1 – 3.3.6;
- 4.4 that our existing Locality Plan approach linked to Foodsharing is integrated into the work of the Poverty & Inequalities Partnership and that our refreshed approach to Locality Planning will be based around Place Planning and identifying specific geographical communities supported by Locality Plans as outlined at 3.4.1 - 3.4.5;
- 4.5 the timeline, actions and next steps as detailed at 3.7.1;
- 4.6 that CPEG endorses the new model for Community Planning as outlined in **Appendix 5.**

30 November 2022

## **Appendices (5)**

**Appendix 1** – Summary of Partner comments

**Appendix 2** – Headline Strategic data

**Appendix 3** - Terms of Reference

**Appendix 4** – Examples of Locality Planning approaches

**Appendix 5** – Refreshed model for Community Planning

## APPENDIX 1 – SUMMARY OF PARTNER COMMENTS

### ENGAGEMENT ON THE LOIP AND LOCALITY PLAN

<p><b>Comments from Council’s Corporate Management Team</b></p>
<ul style="list-style-type: none"> <li>• Ensure connections alignment with Council Plan</li> <li>• Needs to have impact – shared commitment around 2/3 priorities</li> <li>• Requirement for Collective Leadership/ shared endeavour</li> <li>• Assess what works well/what doesn’t</li> <li>• What does “good” look like</li> <li>• Mixed experiences of Community Planning both +ve and -ve</li> <li>• What difference will it make?</li> <li>• Challenges around working age population/workforce</li> <li>• Impact – output – simple – clarity – culture</li> <li>• No appetite for new partnerships</li> <li>• Needs to be easily understandable by Members</li> <li>• Priorities – workforce/where we live/digital/ transport/connectivity</li> </ul>
<p><b>Comments from the leads of Plans/Strategies contributing to the LOIP</b></p>
<p><u>General comments</u></p> <ul style="list-style-type: none"> <li>• Involvement of Audit Scotland/Improvement Service</li> <li>• Use of Inclusive Growth Tool – has been used for South of Scotland Economic Plan</li> <li>• Emphasise Scottish Government approach to Empowering Communities/ focus on communities and disadvantage</li> <li>• Take into account spatial considerations</li> <li>• Importance of Locality Planning/hubs</li> <li>• Local Dev Plan – needs to tie closer with LOIP – example of East Ayrshire approach given</li> <li>• We all need same types of data i.e. needs assessments – needs to be shared better held in one place</li> <li>• HSC – supports an enabling approach with our communities</li> <li>• Support for the shared vision/challenge in terms of representing all elements of plans</li> <li>• Terms of Ref – keep them practical/easy to understand</li> <li>• Cross cutting themes such as workforce development</li> </ul>

- Good information gathered in “rapid review” linked to Covid Recovery +impact

**What should the new/updated focused priorities be for our region going forward?**

- link to national recovery themes – Reducing Poverty; Fair Work; HWB/Place
- new national Strategy for Community Justice – wider responsibilities across other plans/partnerships
- Health & Wellbeing – tying in ADP/Violence against women. Safer Communities agenda fits closely with this
- Public Health approach to Justice
- emphasise community based/evidence approach
- Keep themes “broad” so that there are easy “hooks”
- Write in “Plain English”
- Place/Environment/Climate
- Education – would advocate bottom up approaches
- sustainability/environmental/young people & children, inclusion
- Enabling communities; person centred approaches
- North Ayrshire – “World, Work, Wellbeing” looks nice and simple
- Place advice & guidance on place plans/ spatial/place tools
- Potential to help our communities realise their ambitions/aspirations

**CLD Partnership**

- On the earlier subject of thematic approaches for the future direction of the CLD Partnership - I would like to propose a 'Rights based' thematic. My reasoning is that this proposal is cross cutting to the discussions held today. [New Human Rights Bill - gov.scot \(www.gov.scot\)](#)
- Connectedness between individuals and between communities - hopefully places will be able to connect together to share learning and resources?
- Individual and community well-being and resilience
- Health and Wellbeing; Employability Support; Climate
- Wellbeing - Prevention and early intervention
- net zero and fair work/employability/skills development

- Cost of living crisis

### **Wigtownshire Locality Hub**

#### Themes/Priorities

- Skills, Education, Employment – good, local employment
- People need assistance moving out of poverty
- Environment – global warming – climate change – coastal erosion
- People/transport

#### Local priorities/issues

- Food network – focus on cost of living/ drop off in donations a concern
- Need Area Committee funding to continue
- Ability to grow food (not for more affluent individuals) – poverty risk
- Food gathering events
- Opportunities around events strategy/sea/waterfront
- Tourism – particularly in the west
- Balance with communities – need to get it right

#### Useful connections

- Use NS initiative/Whithorn trust
- Wigtown active travel forum/cycling project
- 3<sup>rd</sup> sector halls group/Machar's action

### **Stewartry Locality Hub – 28 September**

#### Themes/Priorities

- Cost of Living/Child poverty are clear priorities
- Mental Health & Wellbeing; digital; cost of living; food/fuel/energy
- Employability & Skills/ Fair Work
- Links with new Council Plan
- Fairer Scotland Duty – needs to be more visible

Local priorities/issues

- Perception that Stewartry is an affluent area however there are “hidden areas” of deprivation
- Fuel poverty; housing not connected to gas mains and relying on oil, particularly in Glenkens area
- Using Community/Village Halls as “warm places”
- Removing barriers
- Being heard
- Travel costs/ bus timings in rural areas
- Enterprising communities
- Since Covid various engagement forums not re-started/have fallen away. Social isolation Partnership had been particularly useful
- Large farming communities at risk
- Mental Health issues/suicide rates
- Engage Place Team

**Nithsdale Locality Hub**Themes/Priorities

- Cost of Living
- Retaining Foodsharing – reusing food saves it going to landfill
- Ensuring sustainability of food providers, many aren’t just “foodbanks”...much more than this
- Climate emergency
- Place Planning will be central to identifying targeted support going forward
- Net Zero
- New LOIP should “look forward” with short, medium and long term ambitions
- Should be informed by those of the ground...don’t make priorities “too far removed” from reality
- Future of derelict buildings

Local priorities/issues

- General capacity building support
- Completing complex funding applications becoming a real problem/particularly for the major national funds available. Those leading local groups sometimes don’t have the literacy/numeracy skills to do this. Guidance is fine but they need

someone to sit down with them and work through the completion of an application. High risk of local communities missing out on funding they are eligible for.

- Support needed for food (sustainable and energy)
- Community fatigue post Covid and straight into cost of living – continuous fire fighting

## **A&E Locality Hub – 5 OCTOBER 2022**

### Themes/Priorities

- Priority focus should be on communities of disadvantage
- Focus on cost of living
- Concern over HSC services

### Local priorities/issues

- Mixed capacity within community organisations (i.e affluent communities more capable such as Langholm).
- Concern over capacity in Gretna particularly in relation to Borderlands Place Plan.
- Economic development – large gap in capabilities & capacity
- Warm hubs – enable existing facilities/buildings
- Community resilience required to help connect communities particularly rural communities
- Federation of CC's re-starting – opportunity
- TSDG – Community facilities association
- CC's/ Kate's kitchen

## APPENDIX 2 – STRATEGIC DATA ABOUT OUR REGION

### KEY STATISTICS/DATA ABOUT OUR REGION

<p><b>Source – Local Child Poverty Action Report 2021/2022</b></p>
<p><b>Headline – D&amp;G has one of the highest levels of Child Poverty – ranked 7<sup>th</sup> highest out of 32 Local Authorities</b></p> <ul style="list-style-type: none"> <li>• Dumfries and Galloway has one of the highest rates of child poverty in Scotland at 22.9%, 1.9% above the national average, and ranked 7th highest in 2020-2021 out of 32 Local Authority areas. Our Region saw a reduction in the rate of child poverty in 2020-21 which is viewed as a positive change, however almost 1 in 4 children are still living in poverty.</li> <li>• Researchers suggest that the temporary Universal Credit uplift and other government measures during the pandemic could in part be the reason for the decrease in 2020-21 and have noted issues with data sampling. This reported decrease should therefore be treated with caution.</li> </ul>
<p><b>Source – Public Health Committee – 7 November 2022</b>  <u>Update on relevant population indicators</u></p>
<p><b>Headline – Annual drug related deaths within D&amp;G reached their highest equal figure in 2021 (35)</b></p>

The Public Health Committee is asked to note the following publications:

a) **28 July, NRS release drug deaths data: Points to note –**

- Small decrease in Scotland's drug death figures 1,330 people lost their lives to drug misuse in Scotland in 2021, which is 1% lower than 2020 which makes it the first year since 2013 in which drug misuse deaths have not increased. However, it is still the second highest annual total on record.

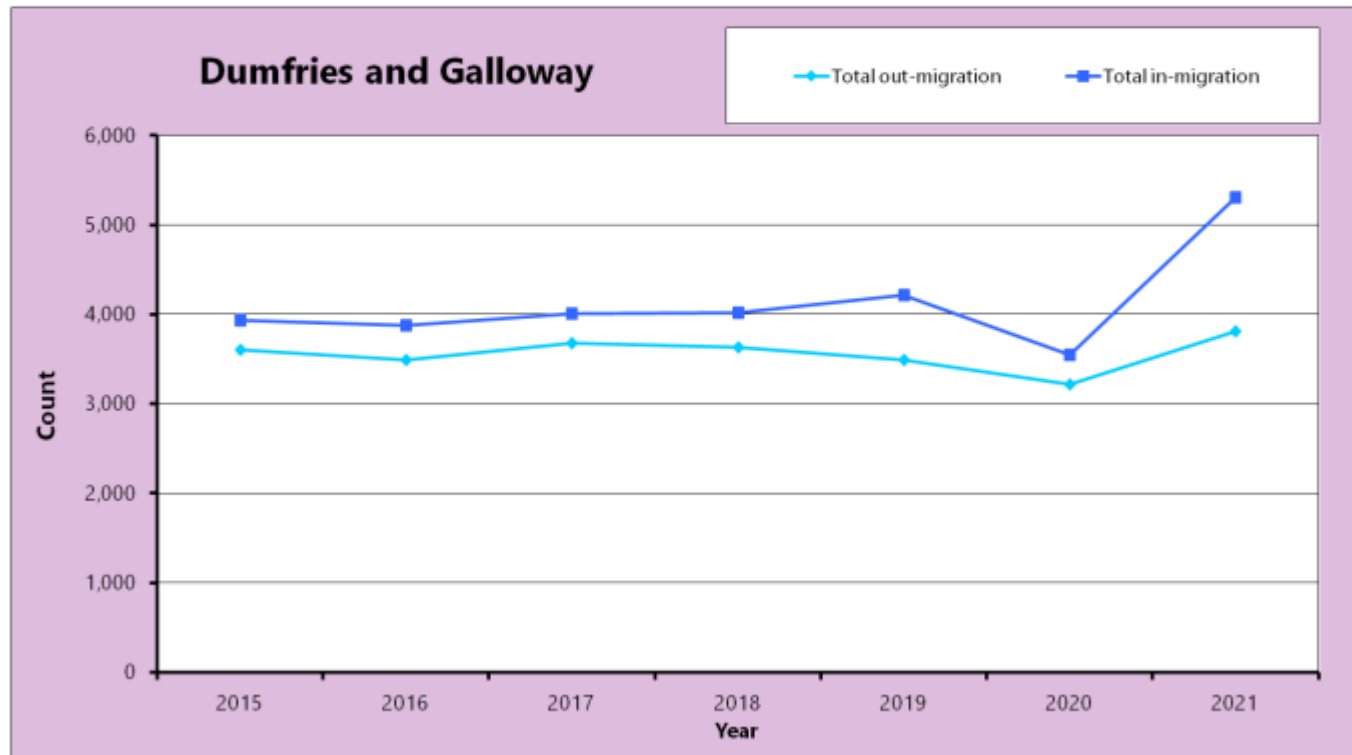
Table HB1: Drug misuse deaths by NHS Board area, 2010 to 2021

	Year of registration											
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
All People	485	584	581	527	614	706	868	934	1,187	1,280	1,339	1,330
Scotland	485	584	581	527	614	706	868	934	1,187	1,280	1,339	1,330
Dumfries & Galloway	6	12	6	9	14	11	17	22	20	35	22	35

**Headline – Inward migration in Dumfries & Galloway experienced a sharp rise of 1,500 people between 2020-2021**

**b) 11 August, NRS Local area Migration: Points to note –**

- Dumfries and Galloway saw a sharp rise in net inwards migration from 2020 to 2021 of an additional 1,500 people
- The majority of these were working age people 16-64 (1,100)
- <https://www.nrscotland.gov.uk/statistics-and-data/statistics/statistics-by-theme/migration/migration-statistics/local-area-migration>



**Headline – Dumfries & Galloway has the second highest average cost per head of population in relation to prescription Costs.**

h) **20 September, Prescribing Summary for 2021/22: Points to note -**

- Both the volume and costs of medicines increased in the last year, reflecting pre-pandemic trends. The volume and cost of medicines and provision of pharmacy services within the community in Scotland has increased over the last ten years due to a range of factors, including an aging population, newly available drugs and a shift from secondary to primary care for a number of high-cost medicines.
- D&G has the highest number of prescription items dispensed per head of population, but this is partially balanced by having relatively low ingredient costs
- We have the second highest average cost per head of population

<b>Dispensing NHS Board</b>	<b>Prescription items dispensed</b>	<b>Gross Ingredient Cost</b>	<b>Net Ingredient Cost</b>	<b>Dispensing fees &amp; allowances</b>	<b>Total Cost (Gross)</b>	<b>Total (Net Cost)</b>
<b>2021/22</b>	<i>Number (per person)</i>	<i>£ (per person)</i>				
NHS Orkney	17.1	194.64	190.70	36.67	227.37	227.97
NHS Lothian	14.6	188.53	185.78	45.45	231.24	232.06
NHS Grampian	16.6	189.83	186.89	46.03	232.92	233.69
NHS Shetland	24.0	200.58	196.47	48.00	244.47	245.14
NHS Fife	19.4	198.04	194.97	53.90	248.87	249.31
NHS Western Isles	25.5	217.55	211.38	52.26	263.63	262.54
NHS Lanarkshire	22.3	215.48	212.17	55.34	267.51	268.17
NHS Borders	21.3	216.76	213.22	56.12	269.34	269.61
NHS Tayside	18.7	221.84	218.61	56.21	274.82	275.50
NHS Highland	19.9	223.22	219.45	55.60	275.06	275.77
NHS Forth Valley	19.5	231.09	227.72	53.68	281.40	282.60
NHS Greater Glasgow & Clyde	20.8	227.06	223.83	61.35	285.18	285.83
<b>NHS Dumfries &amp; Galloway</b>	<b>25.6</b>	<b>234.38</b>	<b>229.93</b>	<b>58.72</b>	<b>288.65</b>	<b>288.93</b>
NHS Ayrshire and Arran	23.4	238.37	234.56	59.31	293.88	294.54
<b>NHS Scotland</b>	<b>19.4</b>	<b>213.29</b>	<b>210.04</b>	<b>54.13</b>	<b>264.17</b>	<b>264.86</b>

**Headline – Population within Dumfries & Galloway expected to decrease to 142,882 by 2039**

## Source – Health &amp; Social Care Needs Assessment 2018

**Table 15: Locality estimates of regional population projections applied to 2011 Census; Dumfries and Galloway; 2019 to 2039**

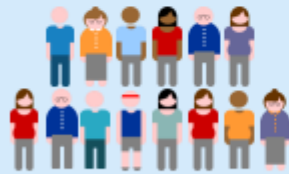
		Census Actual		NRS Projection 2014				
		2001	2011	2019	2024	2029	2034	2039
<b>D and G No. Persons</b>	<b>All</b>	<b>147,765</b>	<b>151,324</b>	<b>148,190</b>	<b>147,118</b>	<b>146,023</b>	<b>144,570</b>	<b>142,882</b>
	<b>0-14</b>	25,991	23,308	21,886	21,169	20,865	20,772	20,385
	<b>15-64</b>	93,443	94,966	87,823	84,499	79,967	75,677	73,671
	<b>65-84</b>	25,304	29,254	33,779	35,976	38,542	39,825	39,491
	<b>85+</b>	3,027	3,796	4,702	5,474	6,649	8,296	9,335
<b>D and G % Change</b>	<b>0-14</b>	17.60%	15.40%	-1.9%	-5.1%	-6.5%	-6.9%	-8.6%
	<b>15-64</b>	63.20%	62.80%	-4.4%	-8.0%	-12.9%	-17.6%	-19.8%
	<b>65-84</b>	17.10%	19.30%	6.6%	13.5%	21.6%	25.6%	24.6%
	<b>85+</b>	2.00%	2.50%	15.1%	34.0%	62.7%	103.0%	128.5%

## Health and Social Inequalities

There are many examples where we can see that social inequalities, the unequal opportunities and rewards experienced by different groups of people, are linked to health inequalities or worse health outcomes for people. For example, we know that people living in the most deprived 20% of neighbourhoods in Dumfries and Galloway are more than twice as likely to be admitted to hospital as an emergency compared to those living in the least deprived areas.

### EMERGENCY ADMISSIONS TO HOSPITAL

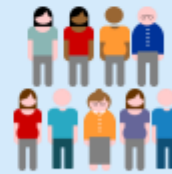
For every 1,000 people living in the **most deprived** areas (SIMD quintile 1) there are



**140**

emergency admissions to hospital per year

For every 1,000 people living in the **least deprived** areas (SIMD quintile 5) there are



**90**

emergency admissions to hospital per year



Source: NHS Dumfries and Galloway, Scottish Index of Multiple Deprivation (SIMD16)

Source - Children & Young People's Strategic Needs Assessment

### 3.2.4 Initial Leaver Destinations 2019/21

<b>Dumfries and Galloway School Leavers in Initial Leaver Destinations – 2019-21</b>			
	2018/19	2019/20	2020/21
Number of leavers	1,375	1,440	1,478
Positive Destination (%)	94.7	92.7	94.6
Higher Education (%)	35.3	40.3	38.5
Further Education (%)	30.2	30.8	24.1
Training (%)	3.8	1.7	2.4
Employment (%)	24.4	19.0	28.6
Voluntary Work (%)	0.4	0.4	0.5
Personal Skills Development (%)	0.7	0.5	0.5
Unemployed – Seeking (%)	3.1	3.5	3.7
Unemployed - Not Seeking (%)	1.0	1.7	
Unknown (%)	1.2	2.0	

From [Supporting documents - Summary Statistics for Attainment and Initial Leaver Destinations, No. 4: 2022 Edition - gov.scot \(www.gov.scot\)](#)

**Source: Dumfries & Galloway Local Employability & Skills Partnership – Delivery Plan 2022-2027**

Analysis undertaken in June 2022 from a variety of sources:

**Headline – A large number of working aged people in Dumfries & Galloway are not in employment but could potentially be “a pool of hidden talent”**

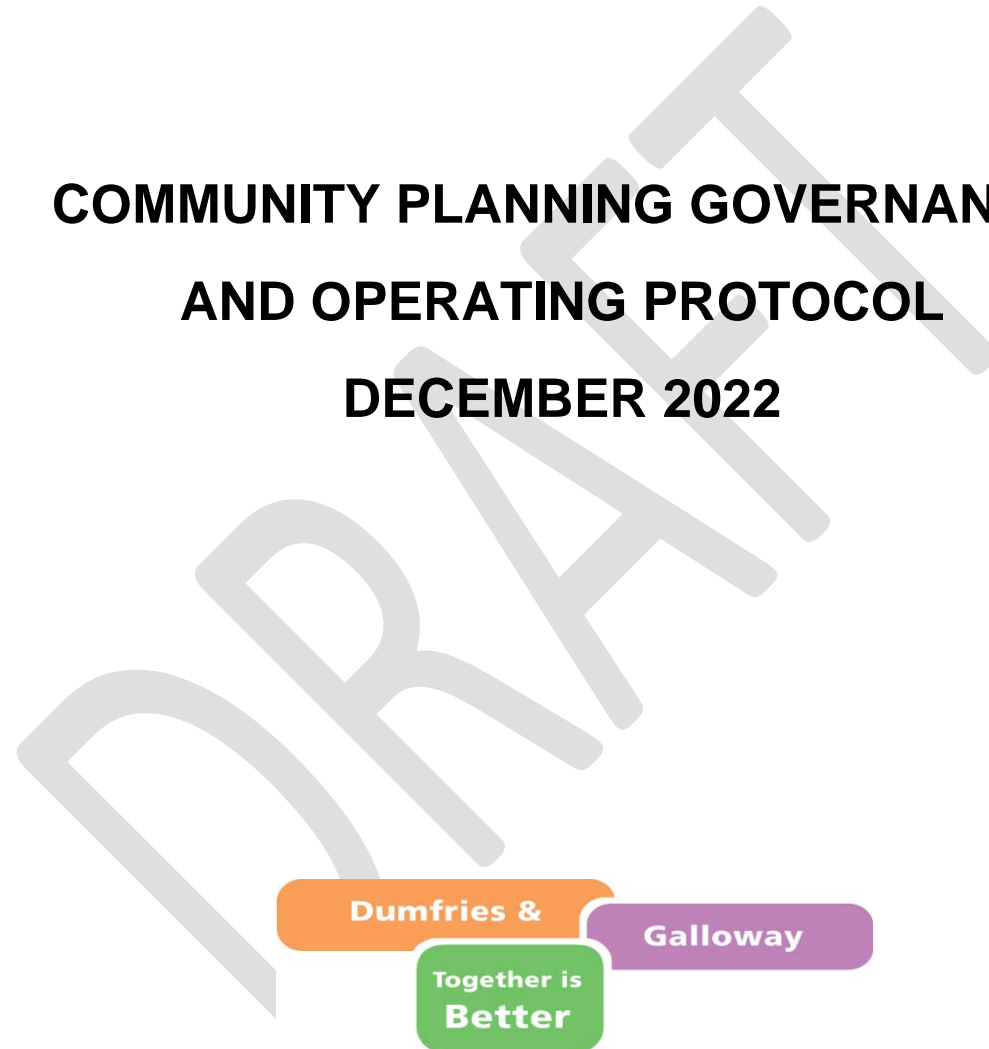
<b>24,500</b>			
<b>29% and 3 out of 10 working aged people in Dumfries and Galloway could participate in employment (but aren't currently in employment)</b>			
2,700 - unemployed	5,900 - economically inactive who want a job	15,900 – economically inactive who do not want a job	
<b>Among those not participating in employment or in low pay include:</b>			
1,300 unemployed people who are Equality Act and work-limited disabled	11,500 economically inactive people who are disabled	7,400 people aged 16 plus with poor mental health (life satisfaction)	4,180 people on Universal Credit and in employment
<b>Source: Poverty &amp; Inequalities Strategy 2021 - 2026</b>			
<p>“8.8% of the working age population in Dumfries and Galloway are considered employment deprived, being unemployed or unable to work due to illness.</p> <p>The highest rates of unemployment are to be found in Annandale and Eskdale, and Wigtown; the highest rates of employment deprivation in North West Dumfries; and, the highest rate of claimants in Stranraer and surrounding areas.</p> <p>Turning this around will be challenge; 33% of people in Dumfries and Galloway aged 16+ do not have any formal qualifications, higher than the Scottish average of 27%. Wigtown has the highest proportion of local residents with no qualifications, Stewartry the lowest. There also particular issues with high levels of residents with no qualifications in North West Dumfries and Upper Nithsdale. The region faces issues around retention of young people and having a significant population of older people with fixed incomes, including those who have not worked for a long time, living in post-industrial areas and now beginning to hit retirement age. Economic development remain.”</p>			

**Source: SIMD Data 2020**

**Headline – The SIMD data highlights that the most deprived areas in D&G centre around parts of Stranraer, Dumfries, Kirkconnel and Annan, however we know from other data sources that a number of small, more isolated rural communities face specific challenges and therefore SIMD data cannot be utilised in isolation.**

Dumfries & Galloway SIMD comparisons 2020						
Top 5% most deprived						
Place	Ref	National Rank	Population			
			Total	Working age	Income deprived	Employment deprived
Stranraer West (part)	SO1007485	81	452	280	185	79
Stranraer West (part)	SO1007486	152	790	449	332	115
Lochside & L <del>inclu</del> den (part)	SO1007576	188	693	427	230	109
Lochside & L <del>inclu</del> den (part)	SO1007577	455	730	466	216	101
Lochside & L <del>inclu</del> den (part)	SO1007575	542	837	508	217	115
Top 10% most deprived						
Summerville (part)	SO1007583	373	925	620	286	139
Dumfries Central (part)	SO1007612	392	964	690	259	181
Upper Nithsdale (part)	SO1007554	478	429	245	124	55
Upper Nithsdale (part)	SO1007553	1281	782	481	177	75
Upper Nithsdale (part)	SO1007552	1381	835	535	163	90
Summerville (part)	SO1007584	2202	593	385	102	41
Troqueer (part)	SO1007589	3849	714	489	65	42
Top 20% most deprived						
Lochside & L <del>inclu</del> den (part)	SO1007579	651	626	413	168	85
Annan East(part)	SO1007669	842	635	405	137	68
Stranraer West (part)	SO1007484	927	524	336	107	78
Summerville(part)	SO1007582	1236	630	416	139	67
Stranraer West (part)	SO1007482	1321	447	242	94	41
Annan East (part)	SO1007670	1353	685	414	149	60
Lochside & L <del>inclu</del> den (part)	SO1007581	1472	480	295	103	36
Stranraer South (part)	SO1007490	1981	911	489	182	58
Stranraer West (part)	SO1007481	5176	810	394		

**COMMUNITY PLANNING GOVERNANCE  
AND OPERATING PROTOCOL  
DECEMBER 2022**



## APPENDIX 3

### 1.0 NATIONAL CONTEXT

#### 1.1 Community Planning

Community planning is about how public bodies work together, and with local communities, to design and deliver better services that make a real difference to people's lives.

It drives public service reform by bringing together local public services with the communities they serve, and provides a focus for partnership working that target specific local circumstances. Partners work together to improve local services and to ensure that they meet the needs of local people, especially those who need the services most.

Full background detail is available as part of the Community Empowerment (Scotland) Act through the following link:

[Community Empowerment \(Scotland\) Act 2015 \(legislation.gov.uk\)](https://legislation.gov.uk)

#### 1.2 Community Planning Partnerships

A Community Planning Partnership (or CPP) is the name given to all those services that come together to take part in community planning. There are 32 CPPs across Scotland, one for each council area. Each CPP focuses on where partners' collective efforts and resources can add the most value to their local communities, with particular emphasis on reducing inequality.

#### 1.3 Local Outcomes Improvement Plan and Locality Plan

CPPs are responsible for producing two types of plan to describe their local priorities and planned improvements:

- Local Outcomes Improvement Plans, which cover the whole council area.
- Locality Plans, which cover smaller areas within the CPP area, usually focusing on areas that will benefit most from improvement. Each CPP will produce at least one Locality Plan and some CPPs will produce many – there is no fixed number.

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### 1.4 Community participation

Community participation lies at the heart of community planning, and applies in the development, design and delivery of plans as well as in their review, revision and reporting. Consultation is no longer enough - CPPs and community planning partners must act to secure the participation of communities throughout.

CPPs should organise themselves in whatever way they think will help them to work well. As part of this, they should make sure that everyone involved is clear about what they have agreed to do and who is responsible for doing what.

### 2.0 Membership and Governance arrangements

<b>COMMUNITY PLANNING OPERATING PROTOCOL</b>				
	<b>COMMUNITY PLANNING PARTNERSHIP BOARD</b>		<b>COMMUNITY PLANNING EXECUTIVE GROUP/ SENIOR OFFICERS LEADERSHIP GROUP – COMMUNITY PLANNING</b>	
<b>MEMBERSHIP</b>	Community Representative	(1) Community Councillor (currently vacant)	Chief Executive	DGC
	DGC Elected Members	(5) Leader and 4 largest Political Group Leaders	Chief Executive	SOSE
	NHS D&G	(1) Chair of Board	Chief Executive	NHS
	Further/Higher Education Sector	(1) Currently Chair of Board of Management of D&G College	Nominated Senior Officer/Representative	TSDG
	Housing Sector	(1) Chair of D&G Housing Partnership	Nominated Senior Officer/Representative	Scottish Fire & Rescue

## APPENDIX 3

	Integrated Joint Board	(1) Currently Chair	Nominated Senior Officer/Representative	Police Scotland
	Private Sector	(1) Chair of Economic Leadership Group	Nominated Senior Officer/Representative	DGC
	Regional Transport Partnership	(1) Currently Chair	Nominated Senior Officer/Representative	HSC
	South of Scotland Enterprise	(1) Currently Chair	Nominated Senior Officer/Representative	NHS Public Health
	Third Sector	(2) Currently Chair & Vice Chair of TSDG Board	Nominated Senior Officer/Representative	D&G College
	Observer	(1) Scottish Government Place Director	Nominated Senior Officer/Representative	Skills Development Scotland
	Advisors	(6) Currently members of Executive Group 1 Representative from CPEG		
	Chief Exec	D&G		
	Chief Exec	NHS		
	Chief Exec	TSDG		
	Chief Exec	SOSE		
	Local Commander	Police Scotland		
	Local Senior Officer	Scottish Fire & Rescue		
	TBC	Skills Dev Scotland		
	Principal	D&G College		

## APPENDIX 3

<p><b>REMIT</b></p>	<ul style="list-style-type: none"> <li>• Set out a joint vision and high level outcomes for Dumfries and Galloway in the form of a Local Outcomes Improvement Plan</li> <li>• Set out the contribution expected from partners towards delivering these outcomes</li> <li>• Monitor and evaluate progress on agreed outcomes and receive regular reports on these. Identify and agree corrective action where appropriate</li> <li>• Identify and secure the resources necessary to achieve the agreed outcomes</li> <li>• Influence the national agenda to secure the best outcomes for Dumfries and Galloway</li> <li>• Co-ordinate joint Dumfries and Galloway responses on issues</li> <li>• Adopt a way of working together which properly reflects and enhances the governance arrangements of the partners</li> <li>• Through the Executive Group, receive reports on significant issues facing thematic and strategic partnerships and forums, for example changes in policy direction and budget challenges</li> </ul> <ul style="list-style-type: none"> <li>• Develop a joint vision and focused outcomes for Dumfries &amp; Galloway informed through community engagement and developed in partnership with our communities.</li> </ul>	<ul style="list-style-type: none"> <li>• To provide advice and guidance to the Community Planning Partnership Board in its work programme and activities</li> <li>• To ensure the delivery of the Community Planning Partnership Board's decisions through the allocation of resources and decisions taken within the key public sector partners</li> <li>• To receive Partnerships' work programmes/strategic plans and to advise the Community Planning Partnership Board of significant issues, for example changes in policy direction and budget challenges</li> <li>• To ensure inter-agency/sector leadership development across partners</li> </ul> <ul style="list-style-type: none"> <li>• To provide advice and guidance to the Board on key matters relating to Community Planning.</li> <li>• To advise the Board on issues linked to strategic partnerships not contained within community planning but relevant to delivery of community planning partnership board's goals.</li> <li>• Develop, implement and progress work programmes which contribute to the priorities identified within the LOIP and Locality Plans and as agreed through the Community Planning Partnership Board.</li> <li>• Encourage a culture where relationships are built on mutual trust; there is a shared commitment to continuous improvement and partners accept challenge and hold each other to account.</li> </ul>
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## APPENDIX 3

	<ul style="list-style-type: none"> <li>• Provide collective strategic leadership, oversight, direction and governance in relation to all Community Planning activities.</li> <li>• Encourage a culture where relationships are built on mutual trust; there is a shared commitment to continuous improvement and partners accept challenge and hold each other to account.</li> <li>• Ensure partners are working together effectively and making a positive difference within our communities through a Place Planning approach.</li> <li>• Ensure partners align their collective resources in ways which support its local priorities effectively and efficiently.</li> <li>• Approve partnership strategies and action plans within the context of the LOIP, as appropriate.</li> <li>• Provide oversight and scrutiny of progress against agreed Strategic Plans ensuring connections are being made against cross-cutting themes and priorities identified within the LOIP.</li> <li>• Lobby at national level with a collective voice on the key issues affecting our local communities.</li> <li>• Respond to key emerging issues impacting on our communities and those being experienced by thematic and strategic partnerships as identified through CPEG.</li> </ul>	<ul style="list-style-type: none"> <li>• Drive forward key actions at pace within agreed timescales.</li> <li>• Develop proposals, options and recommendations for consideration by the Board and which will support the achievement of LOIP outcomes.</li> <li>• Champion Place based approaches and support Locality Planning across CP Partners</li> <li>• Receive Partnerships' work programmes/strategic plans advise the Community Planning Partnership Board of significant issues such as changes in policy direction and/or budget challenges.</li> <li>• Utilise and analyse local intelligence/data to help support a "bottom up, evidenced based" approach to Community Planning and to target resources..</li> <li>• Ensure alignment between strategic and local priorities and shared monitoring of performance.</li> <li>• Receive regular updates from Locality Hubs on issues affecting our communities and agree partner resources to deliver on improvement actions as required.</li> <li>• Respond to national and local matters affecting our communities and that impact on Partners' resources.</li> <li>• Identify successes and areas of best practice for sharing.</li> <li>• Identify where training and/or development is required across the partnership in order to deliver improvement.</li> </ul>
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## APPENDIX 3

	<ul style="list-style-type: none"> <li>• Scrutinise and approve the Performance Management Framework for Community Planning and monitor Risk.</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee the development of the Community Planning Performance Framework and Risk Register.</li> </ul>
<b>CRITERIA FOR MEMBERSHIP</b>	<ul style="list-style-type: none"> <li>• Appointed representatives as having a duty of Community Planning in legislation</li> <li>• DGC Elected Members</li> <li>• Representatives of Third Sector, Further/Higher Education sector; housing sector, private sector D&amp;G College, Skills Development Scotland and the community</li> <li>• The organisations represented must have a strategic role in setting the agenda for the region and actively contribute to identified LOIP priorities and addressing inequality across our region</li> <li>• The representatives must be able to commit time, funding and/or other resources to Community Planning</li> <li>• Members may nominate a substitute</li> </ul>	<ul style="list-style-type: none"> <li>• Senior Executive of the Council, NHS, Police Scotland, South of Scotland Enterprise, Scottish Fire and Rescue Service, and Third Sector Dumfries and Galloway</li> <li>• Nominated Senior Officers/Representatives from: <ul style="list-style-type: none"> <li>DGC</li> <li>SOSE</li> <li>NHS</li> <li>HSC</li> <li>D&amp;G College</li> <li>Skills Development Scotland</li> <li>Scottish Fire &amp; Rescue</li> <li>Police Scotland</li> <li>Third Sector D&amp;G</li> </ul> </li> <li>• Representatives must be able to make decisions of a strategic nature on behalf of their respective organisation</li> <li>• Representatives may nominate a substitute</li> </ul>
<b>CHAIR/VICE CHAIR</b>	<ul style="list-style-type: none"> <li>• The Partnership will be chaired by the Leader of Dumfries and Galloway Council, or, in the Chair's absence, by the Vice Chair, the Chair of NHS Dumfries and Galloway</li> </ul>	<ul style="list-style-type: none"> <li>• A Chair and Vice Chair will be appointed from the organisations represented</li> </ul>

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	<ul style="list-style-type: none"> <li>• In the event that the Chair and Vice Chair are not at the meeting, a Chair will be chosen by those present at the meeting</li> </ul>	
<b>MEETINGS</b>	<ul style="list-style-type: none"> <li>• The Community Planning Partnership Board will meet four times per year</li> <li>• The quorum for the meeting will be seven members, representing at least four different member organisations/forums</li> <li>• <b>The Head of Community Services</b> <del>Community Planning and Engagement Manager</del> will ensure executive and administrative support</li> <li>• All members of the Board can request items for future reports</li> <li>• Agendas will only include items of a strategic nature and <b>contributing to our agreed Community Planning priorities</b></li> <li>• All meetings are open to the public</li> <li>• Decisions taken by the Community Planning Partnership Board must be followed through by reports being submitted to the relevant partner agencies' decision-making system e.g. for the Council, the relevant Council Committee</li> </ul>	<ul style="list-style-type: none"> <li>• The Group will normally meet on a bi-monthly basis</li> <li>• <b>The Head of Community Services</b> will ensure executive and administrative support for the meetings</li> </ul>
<b>DECISION TAKEN OUTWITH MEETINGS</b>	<p>There may be occasions when decisions are required to be taken between meetings. In such instances, the decision making will be delegated to the Executive Group in consultation with the Chair and Vice Chair and actioned by the <b>Head of Community Services</b>. The matter will be reported</p>	<p>Should any matter arise in between scheduled meetings and which requires an urgent decision then the Chair/Vice Chair shall make a decision in consultation with the wider membership of the group and will be reported to the next Group Meeting for homologation.</p>

## APPENDIX 3

	at the next Community Planning Partnership Board meeting for homologation.	
<b>VOTING</b>	<p>Consensus should be reached wherever possible. However, in the event that the Partnership is unable to reach consensus in any matter a vote may be required.</p> <ul style="list-style-type: none"> <li>• All members of the Partnership have equal status and where issues are to be voted upon, each member has one vote</li> <li>• In the event of an even number of votes 'for' and against', the Chair will have the casting vote</li> <li>• Votes will be made by roll call and recorded in the minutes</li> </ul>	
<b>COMMUNICATION CHANNELS</b>	<ul style="list-style-type: none"> <li>• Copies of agendas and reports will be available on the Community Planning website <a href="http://www.dumgal.gov.uk/communityplanning">www.dumgal.gov.uk/communityplanning</a> or through the Community Planning lead Officer</li> <li>• Agendas and reports will be circulated to the Partnership one week prior to the meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Agendas, reports and minutes will be circulated by the Council to Group members' respective and Personal Assistants where requested</li> <li>• The views made and decisions taken by the Senior Officers Group will be incorporated into reports to the Board.</li> </ul>
	<b>LOCALITY HUBS</b>	<b>STAKEHOLDER GROUP</b>
<b>SUPPORT ARRANGEMENTS</b>	Annandale and Eskdale Secretariat Support/ Chair: Third Sector Dumfries and Galloway (TSDG) Engagement Officer for Annandale and Eskdale	Through the D&G Community Planning Office

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	<p>Nithsdale  <b>Secretariat</b> Support/ <b>Chair:</b> TSDG Engagement Officer for Nithsdale</p> <p>Stewartry  <b>Secretariat</b> Support/ <b>Chair:</b> TSDG Engagement Officer for Stewartry</p> <p>Wigtown  <b>Secretariat</b> Support/ <b>Chair:</b> TSDG Engagement Officer for Wigtownshire</p> <p>In the absence of a TSDG representative, a Chair shall be appointed from other CP Partners along with a minute taker.</p>	
<p><b>REMIT</b></p>	<ul style="list-style-type: none"> <li>• To share information and experience across the people living and working in the area</li> <li>• To co-ordinate the activities of partners in the locality, particularly in relation to the local economy and community</li> <li>• Support the area's response to, and recovery from, COVID pandemic</li> </ul>	<ul style="list-style-type: none"> <li>- Advise the Community Planning Partnership Board on the key issues affecting Dumfries and Galloway and help set realistic targets by acting as a key consultative group for the Local Outcomes Improvement Plan and major policy developments</li> <li>- Maintain effective communication with participants in the Group through an e-mail network with regular information and invitations and the development of interactive mechanisms</li> <li>- Promote Community Planning principles, objectives and practices in the respective partner organisations</li> <li>- Celebrate success and achieve consensus</li> </ul>

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	<p>Locality hubs offer a multiagency platform to enable coordinated delivery of services to address communities' needs in each area. The purpose of the locality hubs is to sustain a culture of collaboration and partnership working in order to maximise the contribution of communities to Dumfries and Galloway. The locality hubs exist to ensure communities are at the heart of place/locality planning. They are the 'keepers' of the place planning principle and process in localities.</p> <p>The objectives of the hubs are:</p> <ul style="list-style-type: none"> <li>• <del>To be keepers</del> To adopt the place planning principles and process in localities.</li> <li>• Be a co-ordination point for partners around place/locality planning and the involvement of communities</li> <li>• Report to CPEG/CPBP on progress and key issues affecting our communities</li> <li>• Identify priority issues facing our communities and agreeing collective action</li> <li>• Agree partner resources to help tackle issues affecting our communities and supporting identified key local projects</li> <li>• Support the Place Planning Partnership to develop an operational approach to place/locality planning based on the hubs' collective understanding of the needs of communities</li> </ul>	<ul style="list-style-type: none"> <li>- To act as a reference group and consultee on key matters in relation to Community Planning and including:</li> <li>- Changes in National/Local policy/strategy which may affect our region</li> <li>- Contributing to the development and implementation of priorities identified within our LOIP/Locality Plans</li> <li>- Providing intelligence and evidence to support a "bottom up/evidenced based approach</li> <li>- Provide information, data and intelligence to support annual reporting against the LOIP</li> <li>- Promote Community Planning principles, objectives and practices in the respective partner organisations</li> <li>- Celebrate success and achieve consensus</li> </ul>
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APPENDIX 3

	<ul style="list-style-type: none"> <li>• Implement guidance and assurance to communities and partners in the planning and delivery of place/locality plans</li> <li>• Contribute to the development of locality action plans</li> <li>• Maintain an up-to-date knowledge of the funding and resources available for communities in each area, influencing decision making wherever appropriate</li> <li>• Maintain an up-to-date overview of the number and nature of partnerships of community organisations in localities</li> <li>• Proactively ensure that the joint working within each area is maximised for added value</li> <li>• Identify collaborative opportunities for communities in their Covid recovery and renewal</li> <li>• Identify training and development needs</li> <li>• Commit to a journey of self-improvement/reflective practice.</li> </ul>	
<p><b>CRITERIA FOR MEMBERSHIP</b></p>	<ul style="list-style-type: none"> <li>• The Locality Hubs will welcome representatives who live or work in that geographic area</li> <li>• Representatives from agencies will be at a local operational level wherever possible. (Community Council Federations/Associations or individual CCs as they determine).</li> </ul>	<ul style="list-style-type: none"> <li>• Representatives must be senior officials/delegates from organisations that deliver a region-wide service, or a voluntary/community group that offers an area-wide perspective</li> <li>• The representatives must be able to speak on behalf of their organisation and ensure a communications flow within their organisation</li> </ul>

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	<ul style="list-style-type: none"> <li>• Locality based officers representing Community Planning Partners</li> <li>• Community representatives (flexible approach to help integrate the voice of our communities/discuss key projects)</li> <li>• Young People (flexible approach to help integrate the voice of our young people on matters affecting local communities)</li> </ul>	<ul style="list-style-type: none"> <li>• Lead Officers/representatives from groups/organisations who contribute to Community Planning</li> <li>• The representatives must be able to speak on behalf of their organisation and ensure a communications flow within their organisation</li> </ul>
<p><b>MEETINGS</b></p>	<ul style="list-style-type: none"> <li>• Meetings will be as and when required and offer both virtual and in person presence</li> <li>• Any member can request an agenda item to be included.</li> <li>• Meetings will be on a fortnightly basis or as and when agreed by group members and can be face to face/online or hybrid as agreed by members of each locality hub</li> </ul>	<ul style="list-style-type: none"> <li>• The Stakeholder Group will operate mainly as an e-network and will meet as required</li> <li>• The Community Planning Lead Officer will ensure executive and administrative support as required</li> </ul>
<p><b>OPERATING ARRANGEMENTS</b></p>	<ul style="list-style-type: none"> <li>• Third Sector Dumfries and Galloway will provide professional and secretariat support for the Hubs supported by Dumfries &amp; Galloway Council as required.</li> <li>• Materials will be available to members on the web or through Teams</li> <li>• Annual reports on progress will be presented to the CPP Board on at least an annual basis</li> </ul>	

## APPENDIX 3

### 3. FINANCIAL FRAMEWORK

#### (a) Existing Resources

The Community Planning Partnership Board (CPPB) shall ultimately be accountable for scrutinising that services operate in line with Best Value; are shifting towards prevention; and are directed towards the Priorities identified within the Local Outcomes Improvement Plan (LOIP).

#### (b) Future Strategic Developments

The Community Planning Partnership Board is responsible for setting the strategic direction for partnership developments and projects across the community planning partners. **The Executive Group (CPEG) and the CPPB respectively shall be utilised to help identify and agree the joint collective resource required to tackle inequalities in our region and to support Locality Planning.** As such, this means that where the CPPB agrees, Board members will be expected to recommend to their individual parent organisations how resources should be utilised in order to deliver on the shared strategic activity.

Whilst the Community Planning Partnership Board has a role in making recommendations about how one organisation might look to deploy its resources, it has no authority to make decisions about how one organisation will spend its money.

#### (c) Monitoring and Reporting

Information on aligned and joint budgets, together with a performance and activity report from the managers of the services, will be presented to the Executive Group and then the Strategic Partnership on an annual basis. Information on joint resourcing and planning will feature as part of the Partnership's annual update on the Improvement Plan.

## APPENDIX 3

### 4. THEMATIC STRATEGIC PARTNERSHIPS CONTRIBUTING TO THE LOCAL OUTCOMES IMPROVEMENT PLAN

#### **Children's Services Strategy and Planning Partnership (CSSaPP)**

Chair: Jim Brown, Head of Quality and Curriculum and Chief Education Officer, DGC

Support: Children's Services Officer, DGC

#### **Community Learning and Development Partnership**

Chair: Stephen Jack, Lifelong Learning Manager, DGC

Support: Lifelong Learning Manager, DGC

#### **South of Scotland Economic Partnership**

Chair: Russel Griggs

Support: Chief Executive, South of Scotland Enterprise

#### **Poverty and Inequalities Partnership**

Chair: vacant

Support: Service Manager, Youth Work (includes Poverty and Inequalities) DGC

#### **Employability and Skills Partnership**

Chair: Councillor Katie Hagmann

Support: Service Manager, Economic Development: Employability and Skills, DGC

#### **Integration Joint Board**

(Health and Social Care Partnership)

Chair: Laura Douglas

Support: Chief Officer Health and Social Care

## APPENDIX 3

### **Safer Communities Partnership**

Chair: Vacant

Support: Resilience and Community Safety Manager, DGC

### **Strategic Housing Forum**

Chair:

Support: Strategic Housing and Regeneration Investment Team Leader, Economy & Resources Directorate

## **5. COMMUNITY PLANNING THEMATIC WORKING GROUPS**

### **Equality and Diversity**

Chair: (rotating)

Support: Community Planning and Engagement

### **Participation and Engagement**

Chair: Stuart Hamilton, Ward Manager, DGC

Support: Community Planning and Engagement

### **Place Planning Partnership**

Chair: Jamie Ferguson, Community Development and Empowerment Manager

Support: Community Planning and Engagement

### **Resettlement Project**

Chair: Liz Manson

Support: Community Planning and Engagement

## APPENDIX 4

## EXAMPLES OF LOCALITY PLAN APPROACHES

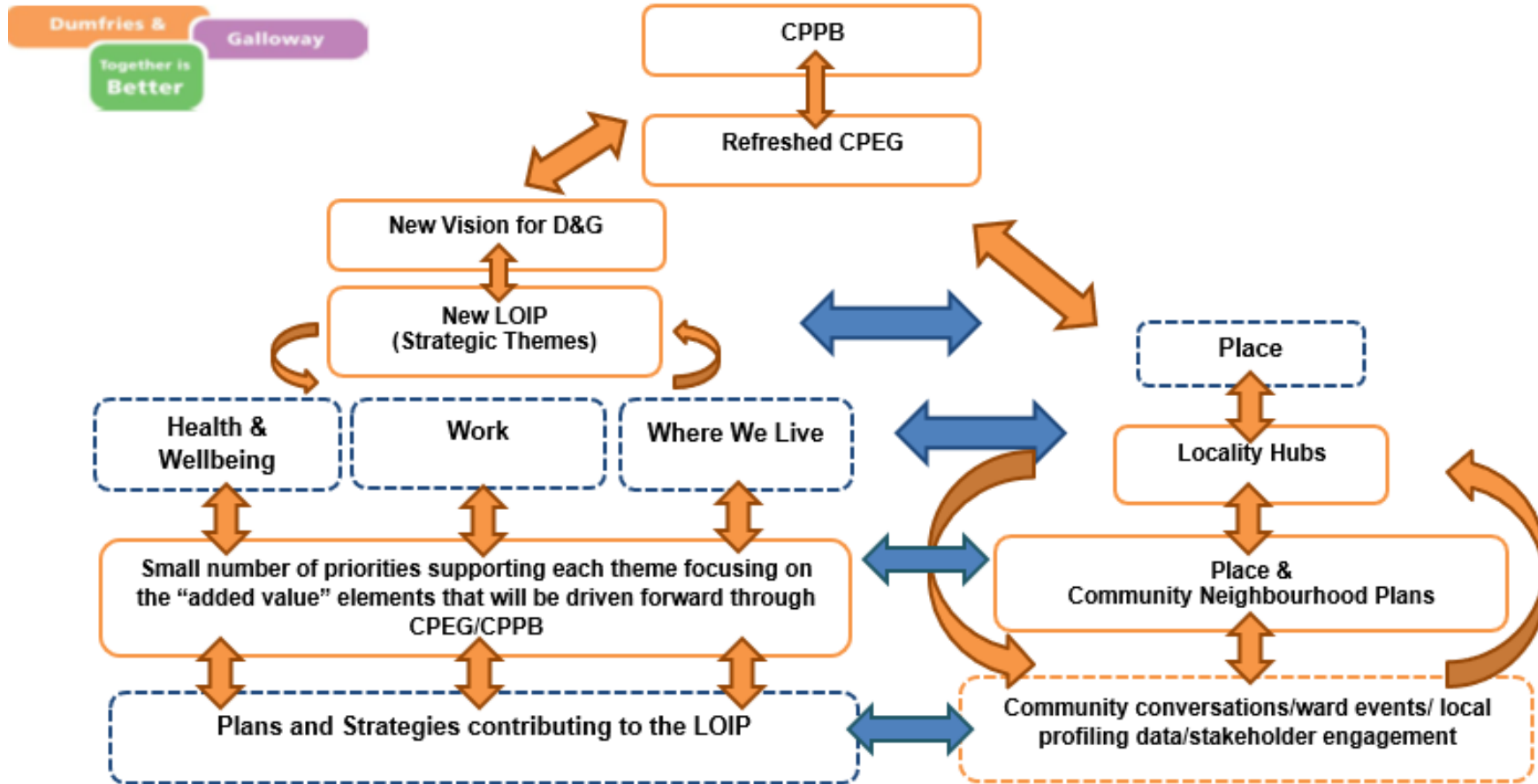
East Ayrshire	North Ayrshire	South Ayrshire
<ul style="list-style-type: none"> <li>• Commitment to deliver community led action plans.</li> <li>• 24 individual plans now in place.</li> <li>• Standard process/guidance in place to supporting communities in developing their plans.</li> </ul>	<ul style="list-style-type: none"> <li>• 6 locality partnerships in place.</li> <li>• each have their own, distinct Plan.</li> <li>• plans are succinct and contain some localised profiling data; a small number of local priorities; health &amp; social care priorities and then an accompanying action plan.</li> </ul>	<ul style="list-style-type: none"> <li>• Under the South Ayrshire Council “Thriving Places” programme, draft Place Plans for the pilot areas of Ayr North and Girvan were published for consultation in March 2021.</li> <li>• The Thriving Places approach to place planning is now being rolled out across South Ayrshire.</li> <li>• Further Place Plans are anticipated to be published following further community conversations in Spring 2022.</li> </ul>
Borders	South Lanarkshire	Perth & Kinross
<ul style="list-style-type: none"> <li>• There are five Locality Plans representing the five localities.</li> <li>• These Locality Plans have been drafted through local <a href="#">area partnerships</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• Neighbourhood Plan in place which will help to improve nine key communities in South Lanarkshire.</li> <li>• Smaller areas within South Lanarkshire have been prioritised to identify residents experiencing the poorest outcomes and then publish individual plans to support targeted work.</li> <li>• None of these smaller areas should have a population of more than 30,000 and it should be</li> </ul>	<ul style="list-style-type: none"> <li>• A Place-based approach is taken</li> <li>• Within Perth and Kinross seven Local Action Partnerships are in place and which cover seven distinct localities.</li> <li>• The Local Action Partnerships work together to identify the priorities for their area, particularly relating to inequalities and the actions they will take to address these priorities.</li> </ul>

	agreed what constitutes a valid locality.	
<b>Aberdeenshire</b>	<b>East Lothian</b>	<b>Moray Council</b>
<ul style="list-style-type: none"> <li>• Locality plans in place for those towns/ areas throughout Aberdeenshire who experience the most social and economic disadvantage.</li> <li>• SIMD data was used to help identify priority communities.</li> </ul>	<ul style="list-style-type: none"> <li>• There are six Area Partnerships in East Lothian which are the local voice of community planning and each has a delegated budget from East Lothian Council to deliver improvements in their area.</li> <li>• Each of the six Area Partnerships is chaired by a volunteer member of the local community and supported by an Area Manager who is employed by East Lothian Council. The Council also provides administrative support to the Area Partnership meetings.</li> <li>• Each Area Partnership has an Area Plan which provides a profile of the main features of the local area and their priorities for improvement. This helps to focus the allocated budget on the priorities which local people have identified, to help reduce inequalities in their community.</li> </ul>	<ul style="list-style-type: none"> <li>• Seven communities (based on Scottish Government intermediate geographies) were identified as the communities in Moray that are most likely to require support to raise educational attainment, to improve opportunities for employment in better paid jobs and to reduce childhood poverty. However, it is recognised there will be pockets of deprivation in other areas that none of the tools will identify. Furthermore, there are likely to be individuals, or families, living in poverty whose situation is made worse by living in a remote location.</li> <li>• We will address our priorities through a combination of Local Outcomes Improvement Plan actions and the development of Locality Plans with the community. We recognised that our priorities overlap with each other and we will ensure that there is a joined up approach to addressing them. This will include agreement on</li> </ul>

		resources to support the delivery of this Plan.
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APPENDIX 5

REFRESHED MODEL FOR COMMUNITY PLANNING





## EXECUTIVE GROUP (9 December 2022)

ITEM 3

<b>Author:</b> Lynne Burgess, Melanie McEwen Employability, Skills & Partnerships	<b>Responsible Senior Officer:</b> Steve Rogers, Head of Economy & Development
<b>Report Title: Annual Report – D&amp;G Local Employability and Skills Partnership</b>	
<b><u>1. Situation</u></b>	
<p>1.1 Dumfries &amp; Galloway’s Local Employability &amp; Skills Partnership is a key contributor to the Local Outcomes Improvement Plan and particularly to <i>Outcome 1 Everyone who needs help to work receives the right support</i>.</p> <p>1.2 The role of the Local Employability &amp; Skills Partnership (LEP) has evolved as part of the transformational change to employability support in Scotland increasing local governance of services. This strengthened partnership approach where national and local government work together with third and private sector training providers enables partners to identify local needs and make informed, evidence-based decisions, adapting where necessary to meet emerging labour market demands.</p>	
<b><u>2. Background</u></b>	
<p>2.1 The Local Employability &amp; Skills Partnership has continued to be very active with a wide-ranging membership across key stakeholders. Meetings have returned to a quarterly timetable with a split between online and in person. Councillor Katie Hagmann is the Chair.</p> <p>The LEP produced a Local Delivery Plan 2022 – 2027 informed by local data in line with agreed priorities around:</p> <ul style="list-style-type: none"> <li>• the provision of person-centred support based on local data and on the experience of service users;</li> <li>• shared local governance to support collaborative working, and the monitoring of quality standards for employability provision; and</li> <li>• encouraging employers to adopt fair work and promote inclusive growth.</li> </ul> <p>2.2 Following last year’s independent self-assessment of the local partnership, key actions focusing on enabling a sustained shift towards user engagement, collaboration in service design, more effective and improved partnership working through increased local governance were identified. Progress on the actions in the <a href="#">improvement action plan</a> was evaluated at the LEP’s September meeting and submitted to Scottish Government.</p> <p>2.3 The LEP agreed to establish and fund a Partnership Management Office (PMO) which drives the work of the LEP and supports delivery in line with the agreed delivery plan and includes funding for an Employability Manager based in Third Sector D&amp;G to support capacity building across third sector organisations.</p>	

2.4 Four subgroups take forward specific areas of work focused on supporting young people, those aged over 25, developing our training providers and practitioners and aligning our engagement with employers. Each group is chaired by a LEP member who feeds back to the LEP on performance against the key priorities assigned to the subgroup from the LEP Delivery Plan.

2.5 Scottish & Local Government worked with Scot Excel to develop a Dynamic Purchasing System to enable fair and open procurement of employability services. Information was provided to support local providers to join and on opening more than 40 suppliers were registered to provide services in Dumfries and Galloway.

2.6 A service level agreement is in place with Third Sector D&G to increase the employability of people in Dumfries and Galloway through improving the capacity, scope, and influence of third sector provision in the area in line our LEP vision and objectives. The Third Sector Employability Manager funded by the LEP reports on progress quarterly as part the LEP performance report provided by the Partnership Management Office.

2.7 An Equality and Impact Assessment of the LEP Delivery Plan was undertaken with a short life working group of LEP members and shared with the CPP Equality and Diversity group for feedback before submitting to Scottish Government.

#### **Key Delivery Success:**

- A Dumfries & Galloway approach to Kickstart delivery ensured that our region was able to capitalise on the opportunity to support young people into paid work placements across public, private and third sector opportunities.
- The LEP is working to embed the Scottish Approach to Service Design with client led service developments. For example, an intermediate labour market (ILM) approach within Youth Services and with a group of parents through paid work placements.
- A workforce summit was held in October 2022 including attendees from skills providers, employers, and key national and local agencies with 28 pledges from attendees to follow up with individual actions. The LEP will produce a final report and action plan and vision for working together to take forward the opportunities and tackle the challenges identified.

#### **3. Key issues:**

3.1 A genuine collaborative, multi-agency and multi-disciplinary approach to delivery of a person-centred approach continues to be challenging due to capacity, timescales and multiple short-term funding streams. Developing and providing models to enable sustained support to people and families is particularly challenging within the context of annual funding.

3.2 Building the capacity of partners to enable delivery of a mixed economy of employability support across a public, private and third sector network requires significant resource and resilience to allow adaptability to the rapidly changing environmental context.

#### **4. Recommendation:**

The Community Planning Executive Group is invited to **note** the following approaches currently in development through the LEP:

- 4.1 Pilot of integrated support for parents linking employability, childcare and access to transport as part of a Family Support Model to tackle Child Poverty and linking with the Whole Family Wellbeing Funding;
- 4.2 Development of a public services partnership to enable skills matching and support the recruitment of people in receipt of benefits to fair work and opportunities within the public sector including the provision of further ILMs based on previous success;
- 4.3 Building on the workforce summit with a planned series of events engaging with stakeholders and service users to finalise the draft action plan.

23/11/2022



## EXECUTIVE GROUP (Friday 9 December 2022)

ITEM - 4

<b>Author: Stephen Jack – Lifelong Learning Manager</b>	<b>Responsible Senior Officer: Richard Grieveson, Head of Community Services</b>
<b>Report Title: Community Learning and Development Partnership 2021/22 – end of year report</b>	
<p><b><u>1. Situation:</u></b> 1.1 CPEG are asked to scrutinise the operation of the CLD Partnership during 2021/2022.</p>	
<p><b><u>2. Background:</u></b> 2.1 The CLD Partnership has been in existence since 2014, with the key driver being the CLD (Scotland) Regulations 2013 and the associated requirement for local authorities to produce a 3-year CLD Plan with partners.</p> <p>2.2 In line with the statutory requirements, a new CLD Plan was approved by the CPPB in November 2021. This is the 3<sup>rd</sup> iteration of our CLD Plan since the Regulations came into force.</p> <p>2.3 Consultation on the new Plan took place between April – July 2021 with 129 individuals; 35 groups and organisations and 57 volunteers and practitioners submitting formal responses in addition to a range of focus groups and partner discussions. A summary of the results from the public consultation are available on the Council's website through the following link: <a href="https://www.dumgal.gov.uk">CLD Partners Strategic Plan (dumgal.gov.uk)</a></p> <p>2.4 Quarterly updates continue to be provided to the Community Planning Partnership Board on progress against our Plan along with an end of year qualitative/evaluative performance report being produced.</p>	
<p><b><u>3. Key issues:</u></b> 3.1 During 2021/22 CLD Partnership meetings continued to take place online via MS Teams which seems to work well for Partners and has assisted with attendance. Meetings during the reporting year were held as follows:</p> <ul style="list-style-type: none"> <li>• CLD Partnership – June 2021 (14 attendees)</li> <li>• CLD Partnership - August 2021 (11 attendees)</li> <li>• CLD Partnership – November 2021 (17 attendees)</li> <li>• CLD Partnership – February 2022 (16 attendees)</li> <li>• CLD Partnership – April 2022 (21 attendees)</li> <li>• CLD Partnership – June 2022 (cancelled due various partner operational pressures)</li> </ul>	

- CLD Partnership - September 2022 (16 attendees)

3.2 In addition to these meetings a flexible, operational sub group was established to help support key projects as they arose during the year, and which has already proven to be invaluable in taking forward two key areas of work during 2022:

- Delivery of the new Scottish Government Adult Learning Recovery Fund **(Appendix 1)**.
- D&G's participation in a national Thematic Inspection on CLD's role during recovery **(Appendix 2)**.

#### New Inspection Model

3.3 Education Scotland published their draft new quality framework for the Community Learning & Development Sector earlier in the year. (How good is our community learning and development? (4<sup>th</sup> Edition)

[How good is our community learning and development?](#)'

3.4 Local Authority specific CLD Inspections have not yet re-started through education Scotland so familiarising with the new QI's is very important in terms of preparing for the future. CLD Partner participation in the national Thematic inspection during May 2022 was an invaluable learning exercise for all Partners to be engaged with.

#### Self-Evaluation

3.5 The CLD Partnership Sub-Group met in March 2022 to consider in greater detail the new Quality Indicators which form part of the "How Good is our CLD (4<sup>th</sup> Edition) Quality Framework. This has led to a draft programme of self-evaluation being approved in principle over the next 18 -24 months as follows:

- Performance against aims and targets
- Empowered Communities
- Lifelong Learning
- Improving Life Chances
- Partnership Working
- Delivery of Community Development
- Leading people and developing partnerships
- Securing Improvement

3.6 Lifelong Learning is the first Quality Indicator to be utilised and 12 practitioners benefitted from two dedicated development sessions with an Education Scotland HM Inspector during November 2022.

#### Governance

3.7 A refreshed Terms of Reference was agreed by partners in early 2022 and was highlighted as an example of best practice through the work TSDG have undertaken around 3<sup>rd</sup> Sector representation and "The Voice." The Partnership continues to be Chaired by the CLD Lead Officer for Dumfries & Galloway Council and requests for nominations for a non-Council Vice Chair have been promoted to members of the Partnership during 2022, however unfortunately there have been no nominations so far.

Having a non - Council Vice Chair and or/rotating Chair would significantly strengthen and promote equal status across the sector Partnership.

#### Reporting on the first year of our new CLD Plan 2021-2024

3.8 Qualitative and quantitative evidence is gathered through Partners on a quarterly basis to help inform the annual end of year progress report. It is anticipated that the final version will be available in the first part of 2023, and this will be shared with the Community Planning Partnership Board when finalised.

#### National Picture

3.9 A new Adult Learning Strategy (2021-2026) was launched during 2022 with the follow key aims:

- Improve life chances for adult learners across Scotland;
- Create the conditions for connected adult learning opportunities that link Scotland's communities, local authorities, third sector organisations, colleges and universities around an offer of learning for adults, particularly those furthest from inclusion and experiencing disadvantage;
- Ensure that there are accessible opportunities for adults to learn throughout their lives.

3.10 Following the launch of this new Strategy and taking into account the success of the Adult Learning Recovery fund it is proposed that an Adult Learning Sub-Group is established to sit underneath the CLD Partnership to address a current gap in a recognised vehicle across the region for those who provide and specialise in Adult Learning. This would assist in:

- being better prepared to capitalise on national funding;
- co-ordinating joint efforts around digital skills;
- ensuring resources are being best utilised;
- ensuring that we are reaching those in most need.

3.11 The new national Strategy for Youth Work was delayed but is due to be launched at some point during 2023. The national Occupational Standards for Community Development, Family Learning and Adult Learning are also being reviewed in 2022/23 through the CLD Standards Council.

#### Role of the CLD Practitioner's Collective

3.12 The CLD Practitioner's Collective has continued to progress and develop through 2022. This is a self-formed group of CLD Practitioner's supported through the CLD Partnership with representation from the Council, NHS/HSC, third sector and local groups and organisations. This peer support network aims to be the "voice" of practitioner's and has held a number of engagement/development sessions over the last year. The Collective was also successful in securing funding from the Adult Learning Recovery Fund to support digital upskilling for practitioner's and this was well received,

with a number of targeted sessions provided. A Facebook page was also launched to help promote the work of the Collective and engage with practitioners on a wider basis. A key ambition is to secure the CLD Standards Council Standards mark to recognise a commitment to Workforce Development.

### Training & Learning

3.13 The learning opportunities available across the CLD Sector continue to be extensive with Education Scotland, in particular, taking the lead in offering a plethora of online learning opportunities which local practitioner's have benefitted from and included

- How good is our CLD 4?
- Digital upskilling
- Integrating UNCRC Rights into CLD Practice
- A comprehensive coaching offer for individuals and teams

3.14 More D&G specific training/upskilling which practitioner's have benefitted from include:

- Place Standards Tool
- Peep (Parents Early Education Programme)
- Roots of Empathy
- Families Connect
- Baby Massage
- STEM
- Maths on Toast Champion training
- Dyslexia Training
- Trauma Informed Training
- Generations Working Together training.
- Carbon Literacies Champion training
- Climate Change

### Next steps

3.15 A workplan for the Partnership has been developed for 2023 and is attached as

**Appendix 3.** Some key actions include:

- Completing a Partner self-evaluation exercise;
- Aligning Partner performance data around the new national recognised KPI's for CLD;
- Developing a Community Development qualification in Partnership with the College to support an identified learning gap across the sector.

## **4. Recommendation:**

The Community Planning Executive Group is invited to:

4.1 Consider the progress of the CLD Partnership during 2021/22; and

4.2 Approve the proposed Work Plan for the CLD Partnership during 2022/23 as attached in **Appendix 3**.

**16.11.2022**

**Appendices (3)**

**Appendix 1 – Adult Learning Recovery Fund**

**Appendix 2 - National Thematic Inspection**

**Appendix 3 – Proposed Partnership Work Plan 2022/23**

## **APPENDIX 1**

### **Scottish Government Adult Learning Recovery Fund**

2.1 At the end of November 2021, Scottish Government launched a new fund to support local authority areas. The main priority of the fund was:

- To help address the negative impacts associated with extended learning, lack of participation in normal activities and learning loss.

2.2 Dumfries & Galloway were awarded £39,000, with administration of the grant to be facilitated through local Third Sector Interfaces (i.e. Third Sector Dumfries & Galloway). Awards required to be closely linked to CLD Partnerships and the priorities outlined within associated new CLD Plans.

2.3 Through effective partnership working and a sub-group being established to inform decision making, 16 individual project awards were made to third sector groups, along with some public bodies. Projects were required to contribute to the following CLD Plan themes:

- Learning, skills and employability,
- Inclusion and equalities
- Health & Wellbeing
- Climate Change
- Digital
- Volunteering

2.4 Successful awards were subsequently made to the following:

D&G College	D&G Council (Youth Work & Lifelong Learning)	Learner's 2gether
D&G Practitioner's Collective	The Hub D&G	Castle Douglas IT Centre
Kirkconnel & Kelloholm Development Trust	Stewartry Stuff	Apex
Catstrand	PAMIS	Better Live Partnership
DG Voice		

2.5 A full evaluative report has been prepared by Third Sector D&G and key highlights were shared at the September CLD Partnership meeting:

- 17 projects were funded in total
- Total awards of £39,000 were made
- 388 participants were positively impacted through the various projects

Some examples of activities were:

- Learners participating in basic ICT qualifications, employability qualifications;

- A Digital Skills Pilot which included transferable skills; group working communication and creative thinking;
- Building confidence in participants to use digital equipment and software to access new programmes;
- Learners taking part in various workshops and activities that aimed to support them to develop new skills. These were themed around areas they wanted to develop themselves i.e. life skills, DIY, budgeting and more;
- Creation of a lending and learning library for use by disabled people, comprising a variety of different digital devices;
- Planning and delivery of multi-sensory storytelling workshops for young people and adult learners with additional support needs / learning disabilities;
- This project, through a series of workshops and activities, aimed to directly address problems faced by those disproportionately affected during Covid-19. People with additional support needs and disabilities and their families.

### Key learning points

- Extend the timeline between announcement of fund and date by which monies need to be committed
- Support and enable organisations to deliver more tailored courses / sessions based on identified, not perceived, local need;
- Support organisations to understand the outcomes and how they can best meet them
- Specifically ask how organisations intend to meet the outcomes
- Clearer guidance on the completion of monitoring and evaluation forms, particularly on the measurement and recording of impact
- Improve the standing of volunteers so they are seen as a valuable resource rather than 'free help.'

## **APPENDIX 2**

### **Education Scotland - National Thematic Inspection**

3.1 Dumfries & Galloway took part in an Education Scotland visit on Thursday 12 May 2022 as part of an inspection programme which is to inform a national evaluative report on the following:

- **How well are community learning and development (CLD) partners supporting Covid-19 recovery?**

3.2 The visit utilised a hybrid format of face to face and online contributions from CLD Partners, community groups, volunteers, young people and adult learners.

3.3 Whilst a formal feedback report isn't issued for these type of visits some informal comments were offered by Inspectors as follows:

- A "strong" overall picture in terms of D&G's response to Covid and onward progression into recovery including bottom-up approaches and effective problem solving through mechanisms such as Locality Hubs.
- Clear shared understanding of priorities across partners.
- Strong targeted work around young people; marginalised groups.
- Clear break away from "silo working" and strong community cohesion and impacts around foodsharing.
- Very interested in the new partnership approach to Tackling Poverty & keen to see how this progresses going forward.

#### **General areas for improvement**

- Noted the SWOT analysis exercise currently being undertaken around Locality Hubs and the focus now needs to be on future planning/pro-active approaches.
- Developing shared performance reporting across partners (where does it all come together?).
- Measuring impacts around volunteering; impact on staff and learners in relation to digital learning/hybrid approaches and face to face.

## APPENDIX 3

<b>CLD PARTNERSHIP WORK PLAN 2022/23</b>		
<b>Key project/task</b>	<b>Who</b>	<b>Progress/evidence</b>
<b>1.0 Governance &amp; Assurance</b>		
1.1 Improve shared ownership of the CLD Partnership by appointing a non-Council Vice Chair	CLD Partnership	
1.2 Establishing an Adult Learning Sub-Group building on the success of the AL Recovery Fund and to ensure the voice of our adult learning partners across our communities is heard and acted upon	Lifelong learning Manager	
1.3 Undertaking a self-evaluation with partners against at least 1 of the new Quality Indicators for CLD (How Good is our CLD 4?)	CLD Partnership	
1.4 Develop a realistic Performance Framework across Partners and linked to the recognised national KPI's for CLD:  <b>Adult Learning</b> <ul style="list-style-type: none"> <li>• No. of adults engaged in CLD activity</li> <li>• No. of adults completing a nationally accredited award</li> <li>• No. of adults engaged in family learning through CLD activity</li> <li>• No. of children/young people engaged in family learning through CLD activity</li> </ul> <b>Youth Work</b> <ul style="list-style-type: none"> <li>• No. of children engaged in CLD activity</li> <li>• No. of young people engaged in CLD activity</li> <li>• No. of children &amp; young people completing a nationally accredited award</li> <li>• No. of young people completing a sectional certificate towards an accredited award</li> </ul>	Lifelong Learning Manager	

## APPENDIX 3

<ul style="list-style-type: none"> <li>• Number of young people gaining wider achievement awards, local awards and those not nationally recognised, through CLD activity</li> </ul> <p><b>Health &amp; Wellbeing</b></p> <ul style="list-style-type: none"> <li>• Number of adults with improved mental health and wellbeing outcomes through CLD activity</li> <li>• Number of children and young people with improved mental health and wellbeing outcomes through CLD activity</li> </ul> <p><b>Community Development</b></p> <ul style="list-style-type: none"> <li>• Number of community groups receiving capacity building support through CLD activity</li> <li>• Number of adults and young people taking part in influence and engagement activity through CLD – (including community planning / participatory budgeting / local and national consultations / co-production and influencing service design).</li> </ul> <p><b>Wider Engagement</b></p> <ul style="list-style-type: none"> <li>• Number of adults and young people reached and engaged with through one off promotional events / drop-ins / community events / engagements / etc.</li> </ul>		
<b>2.0 Workforce Development</b>		
2.1 Arrange training for CLD Practitioners and lead CLD Partners on the new Quality Framework for CLD	Lifelong Learning Manager Education Scotland	
2.2 Support the CLD Collective to grow and develop and act as a “go to” place for practitioner Peer support/professional development. Help secure CLD Standards Council Charter Mark	CLD Collective CLD Partnership	
2.3 Work with D&G College on a new modular/online approach to CLD Courses currently available (i.e. NC/HNC	D&G College CLD Partnership	

## APPENDIX 3

Working with Communities) and develop a specialised module aimed at those working in the field of Community Development.		
2.4 Increase membership levels to the CLD Standards Council	ALL CLD Standards Council	
2.5 Contribute to the National Occupational Standards review around Family learning, Community Development & Youth Work	ALL through CLD Partnership	
<b>3.0 Improvement Projects</b>		
3.1 Utilise the research undertaken by TSDG on digital exclusion to help inform partner digital skills activity and reduce the digital gap	TSDG CLD Partnership	
3.2 Develop a new multi-agency learning project with the College aimed at eliminating barriers; recognising prior achievement; providing Health & Wellbeing supports and being flexible in term of progression routes	D&G College D&G Council (Education, Employability, Lifelong Learning & Youth Work)	
3.3 Ensure CLD support is co-ordinated and targeted around the Cost of Living	CLD Partnership	
<b>4.0 Taking forward feedback from Thematic Inspection</b>		
4.1 Developing shared performance reporting across CLD Partners – “where does it all come together?”;	CLD Partnership	
4.2 Assess the impacts of the move from face to face to digital to hybrid approaches on both learners and staff.	CLD Partnership	



## EXECUTIVE GROUP – 9 December 2022

ITEM 5

<b>Author: Stuart Hamilton Ward Manager</b>	<b>Responsible Senior Officer: Richard Grieveson, Head of Community Services</b>
<b>Report Title: ANNUAL REPORT 2021/2022– COMMUNITY PLANNING PARTICIPATION AND ENGAGEMENT WORKING GROUP</b>	
<p><b>1. Situation</b></p> <p>1.1 The Community Planning Performance Management Framework provides for an annual report to the Executive Group from the Community Planning Working Groups, of which Participation and Engagement Working Group (PEWG) is one.</p> <p>1.2 The PEWG Report is presented here for scrutiny of performance during 2021/22 along with guidance and direction about future activities.</p>	
<p><b>2. Background</b></p> <p>2.1 The Community Planning Participation and Engagement Working Group was established by the Executive Group in October 2016 and has reported to the Executive Group on a regular basis about its membership, remit and Work Plan.</p> <p>2.2 The remit of the PEWG is:</p> <ul style="list-style-type: none"> <li>• To develop a co-ordinated programme of participation and engagement activity across partners;</li> <li>• identify opportunities for joint engagement work to maximise links between related issues and reduce costs;</li> <li>• to share expertise and experience across partners; publicise the engagement opportunities available from local partners and feedback published through a regular newsletter;</li> <li>• and oversee the development and working of the Participation and Engagement Network.</li> </ul> <p>2.3 The current membership comprises: Council, NHS, Police Scotland, Scottish Fire and Rescue Service; Health and Social Care Partnership; Third Sector D&amp;G; SWestrans; D&amp;G College; South of Scotland Enterprise, Healthcare Improvement Scotland; Skills Development Scotland and the Chair of Community Action through Participation and Engagement Network (CAPE) previously known as the D&amp;G Participatory Appraisal Network.</p>	
<p><b>3. Key Issues</b> Performance and achievements over 2021/22</p>	

3.1 The Group maintained its quarterly meetings by continuing to utilise MS Teams for meeting papers – partners have embraced this approach and there has been continued regular attendance.

3.2 There were 4 meetings of the Group between 1 April 2021 – 31 March 2022. Attendance was consistent from partners such as Police Scotland, NHS, Health and Social Care, Scottish Fire and Rescue Service and Council.

3.3 Workshops, which are a regular feature of our approach, are now back in our programme. Two workshops were delivered during this period, one in June and the other in November 2021.

3.3 The main areas of activity during the last year have been progressing the Work Plan with a focus on:

- Arranging shared training for staff across the partners including workshops with the Consultation Institute and Health Improvement Scotland;
- Refreshing the DGC MS Teams site, Dumfries and Galloway Community Participation and Engagement Group;
- Increasing the profile of the Participation and Engagement Network (PEN) by developing online membership.

3.4 The main areas of challenge during the last year have been:

- Continued progression with the Community Planning Partnership's decision to involve a Community Councillor on the CPP Board and PEWG, to ensure a bottom-up approach. Due to the COVID pandemic, the main focus of work with Dumfries and Galloway's 88 Community Councils has been around community resilience and providing support to resume meetings either virtually/hybrid or in person. The representation discussion will be picked up in 2023.
- Partner availability on some occasions was limited due to further lockdowns and redirection of work priorities.

3.5 There are wider developments taking place about engagement including, for example Dumfries and Galloway Council's Climate Citizens Panel and the embedding of a Consultation Mandate approach within partner organisations. The refreshed DGC MS Teams site, Dumfries and Galloway Community Participation and Engagement Group, continues to provide all partners and Consultation Institute members with resource material and a place to share good practice.

3.6 Overall, despite recurring challenges in connection with COVID, the Group has continued to maintain the timetable of meetings and workshops. Feedback from the workshops in particular has been very positive.

#### **4. Recommendation**

The Executive Group is invited to

4.1 scrutinise the PEWG activity for 2021/22; and

4.2 provide guidance and direction on the work moving forward.

9 December 2022



## EXECUTIVE GROUP - FRIDAY 9 DECEMBER 2022

**ITEM 6**

<b>Author:</b> Darren Little and Laura Gibson	<b>Responsible Senior Officer:</b> Gillian Brydson and Valerie White
<b>Report Title: Future Partnership Arrangements for Child Poverty</b>	
<b><u>1. Situation:</u></b>  The Terms of Reference for Sub-Group 4 of the Poverty and Inequalities Partnership 'Developing our approach to child poverty' set out that by September 2022 the Sub-Group should develop a proposal for taking forward Child Poverty work in Dumfries and Galloway. This paper sets out the context and makes recommendations for taking forward our collaborative work to tackle child poverty and mitigate its impacts.	
<b><u>2. Background:</u></b>  2.1 The Child Poverty (Scotland) Act 2017 introduced an annual requirement for Local Authorities and Health Boards to jointly prepare a Local Child Poverty Action Report (LCPAR) which notes progress and reflects on the work undertaken over the preceding year, and also sets out an action plan for the year ahead. The Dumfries and Galloway Community Planning Partnership Board delegated this responsibility in 2019 to the Children's Services Executive Group, now the Children's Service Strategic and Planning Partnership.  2.2 The first three iterations of the LCPAR for 2018-2019, 2019-2020 and 2020-2021 were developed by Lead Officers from the Council and NHS with ratification from Dumfries and Galloway Council and NHS Board (or Public Health Committee on behalf of the NHS Board). The most recent iteration for 2021-2022 and a new Action Plan for 2022-2026 have been developed under the auspices of the new Dumfries & Galloway Poverty and Inequalities Partnership Sub-Group 4. Further background information in relation to the Poverty and Inequalities Partnership is available at <b>Appendix 1</b> .	
<b><u>3. Key issues:</u></b>  3.1 In September 2022 the Children's Service Strategic and Planning Partnership, and separately the Poverty and Inequalities Partnership, were asked to consider options relating out future partnership arrangements in relation to child poverty. Both Partnerships preferred option was that the fourth Sub-Group of the Poverty and Inequalities Partnership becomes a permanent rather than short-term Sub-Group of the Partnership focused on 'Child Poverty', with links continuing with Children's Service Strategic and Planning Partnership and the Children's Services Plan.  3.2 This arrangement would see future iterations of the Local Child Poverty Action Report being coordinated and prepared through Sub-Group 4 of the Poverty and Inequalities Partnership. This will continue to be brought forward for annual approval by Dumfries and Galloway Council and NHS Board.	

**4. Recommendation:**

The Community Planning Executive Group is invited to:

4.1 agree that Sub-Group 4 of the Poverty and Inequalities Partnership becomes a permanent partnership group; and

4.2 agree that the Local Child Poverty Action Report will be coordinated and prepared through Sub-Group 4 of the Poverty and Inequalities Partnership on an annual basis.

**Appendices**

Appendix 1 – Background information in relation to Poverty and Inequalities Partnership

## Background information in relation to Poverty and Inequalities Partnership

Following the evaluation of “On the Up”, Dumfries & Galloway Council’s first Anti-Poverty Strategy 2015 to 2020, a new approach to tackling poverty and inequalities was developed and agreed by Dumfries and Galloway Community Planning Partnership. A new Poverty and Inequalities Partnership has been developed with an Independent Chair, and a new Strategy to be delivered by the Partnership has been agreed for 2021-2026.

The vision of the Dumfries and Galloway Poverty and Inequalities Strategy 2021-2026 is: ‘A Dumfries and Galloway in which local action has driven poverty as low as possible and has mitigated as far as possible the impact of poverty when experienced’

Supporting this Vision are four Outcome Objectives and two Enabling Objectives:

Objective 1: Tackle severe and persistent poverty and destitution

Objective 2: Maximising income of people facing poverty

Objective 3: Reducing the financial pressures on people in poverty

Objective 4: Building individuals and communities’ ability to deal with the effects of poverty

Enabling Objective 1: Building organisational and system capacity

Enabling Objective 2: Addressing barriers to access

The Poverty and Inequalities Partnership has four Sub-Groups focused on delivering actions to achieve the partnerships objectives. The four Sub-Groups are:

- Tackling severe poverty and destitution and building individual and community capacity to tackle poverty
- Maximising income and reducing debt
- Reducing financial pressure on people in poverty
- Developing our approach to Child Poverty.

Sub-Group Chairs were also appointed from the Partnership to ensure that a Strategic Lead with expertise on each of the Sub-Groups subjects would successfully drive forward the delivery of each of the new Action Plans:

- Sub-Group 1: Claire Brown, Operations Manager, Third Sector Dumfries & Galloway
- Sub-Group 2: Christine Sinclair, Operations Manager, Dumfries & Galloway Citizens Advice Service
- Sub-Group 3: Sue Irving, Housing Manager, Loreburn Housing Association
- Sub-Group 4: Laura Gibson, Health & Wellbeing Specialist, Public Health Improvement, NHS Dumfries & Galloway.

In addition, a Communications Sub-Group will take forward a partnership approach to communications relating to the work of the Partnership along with a Monitoring and Evaluation Framework which will ensure that each of the Short Term and Long Terms Actions included within each of the Action Plans are delivered within the agreed timescales.

The formation of the new Partnership and the Sub-Groups will ensure that our overall vision is reached through our new approach which is now delivered through effective partnership working at all levels by all public sector and third sector partners. By ensuring that we all share our approach to reducing and mitigating poverty and inequalities throughout our Region, we will be able to effectively and efficiently work together by:

- Local partners maximising their impact through a partnership, whole organisation, whole system and action-focused approach.
- Organisations and staff at all levels within them understand the contribution that their organisation and team, and they personally, can make to tackling poverty in all their work.
- Every initiative taken forward by the public and voluntary sectors considers its impact on people in poverty, and access issues for people in poverty, and their actions do not at any point add to the burden of people in poverty.
- Funding and activity focuses most on those in most need.
- Organisations learn from each other's successes and mistakes.



## EXECUTIVE GROUP – 9 December 2022

## ITEM 7

<b>Author: Valerie White, Director of Public Health &amp; Stephen Jack, Lifelong Learning Manage</b>	<b>Responsible Senior Officer: Valerie White Director of Public Health and Richard Grieveson, Head of Community Services</b>
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**Report Title: Public Health Scotland:D&G Localised Working Programme**

**1. Situation:**

CPEG have previously received briefings on the PHS:DG Localised Working Programme Pathfinder project. This briefing updates on progress with this programme and makes an ask of CPEG if there are further requests of specialist public health expertise that are required at this time to help inform areas of Community Planning Work.

**2. Background:**

2.1 The review of Public Health in Scotland identified the need for a more coherent and joined up approach. It also recognised the critical role of community planning in public health as does the national COVID recovery strategy.

2.2 Public Health Scotland (PHS) has been working with the Scottish Directors of Public Health Group and other key stakeholders to enhance collaboration across local and national public health teams. To take this forward a programme of work called the 'Public Health Localised Working Programme' (LWP) has been established. Dumfries and Galloway is one of three national pathfinder sites in relation to this work.

2.3 There have been strong links between Dumfries and Galloway Community Planning Strategic Groups and thematic partnerships and our local public health team for many years. This programme will build on and test out new ways of working to enhance this support in relation to specialist public health skills making best use of local and national public health expertise.

**3. Assessment:**

3.1 Through the mid-point review of the LOIP, an initial meeting with CPP lead officers was held in May 2022. This identified key project areas where additional support would be helpful. As at November 2022 the following areas are being looked at through this programme.

Priority Area	Support provided as at November 2022
Mid Term Review of Local Outcome Improvement Plan	Advice and analysis
Evaluation of Community Mental Health Fund	Critical Friend
Evaluation of Health and Social Care Partnership Community Transformation Programme	Advice
South of Scotland Regional Economic Partnership – Monitoring and Performance Indicators	Advice
Evidence for Local Development Plan	Advice
Poverty and Inequality Partnership	Critical friend, advice, provision of examples of health equity audits



Primary Care (including vaccination programmes)	Analysis and evaluation
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3.2 There is also ongoing input from Public Health Scotland and the Improvement Service in relation to work on Child Poverty and Place planning, although this is not currently captured through the LWP

3.3 A small oversight group consisting of representatives from the Local Public Health team, Public Health Scotland, Health and Social Care Partnership Performance and Intelligence team and Community Planning Partnership team are overseeing development and implementation of this pathfinder. This is lead by the Director of Public Health. The group are currently piloting use of referral form to help support review of initial support requests.

3.4 A key aspect of this work has been building relationships, making connections and testing new ways of working that make best use of local and national expertise, enhance collaboration and critically avoid duplication. There are often multiple requests for support made/received often coming in via multiple routes, in particular for data analysis and interpretation – which this project will attempt to streamline. The project is also helping to inform areas of work that could be undertaken on a once for Scotland basis that would support local planning and delivery of services. The terms of reference of the local oversight group are presented as **Appendix 1**.

3.4 It is very important that this work supports local areas of priority and the new LOIP will provide a clear focus of areas where support could be sought.

#### **4. Recommendations:**

The Executive Group is invited to:

4.1 Note the update in relation to the PHS:DG Localised Working Programme; and

4.2 Consider if there is any other areas of specialist public health expertise that could be explored through this programme of work prior to adoption of the LOIP.

22<sup>nd</sup> November 2022

#### **Appendices (1)**

#### **Appendix 1 – PHS:DG Localised Working Programme Oversight Group**

Final Agreed 01.11.22

**APPENDIX 1****PHS-DG Localised Working Programme Operational Oversight Group  
TERMS OF REFERENCE****1.0 Introduction****1.1 Public Health Reform**

The public health reform programme identified a need to strengthen whole systems approaches to improving population health and wellbeing and tackling inequalities. A key driver of population health lies with the wider determinants of health which are a key focus of Community Planning Partnerships. Dumfries and Galloway Public Health Directorate and Public Health Scotland are undertaking a pathfinder project exploring how we can work together to strengthen the public health specialist input to our local systems by using collective knowledge, skills and expertise.

The identification of areas of support will be done in partnership with local areas reflecting their areas of priority and the National COVID-19 recovery areas of:

- 1) Financial security for low income households
- 2) Wellbeing of Children and Young People
- 3) Good, green jobs and Fair Work.

**1.2 Dumfries and Galloway Community Planning Partnership**

The Dumfries and Galloway Community Planning Partnership (CPP) <https://www.dumgal.gov.uk/communityplanning/> has a number of Thematic Strategic Forums and Partnerships which work together to tackle the key determinants of health and contributes to our Local Outcome Improvement Plan with each partnership having various ongoing workstreams.

[Integration Joint Board](#)

Children's Services Strategy and Planning Partnership

Community Learning and Development Partnership

Employability and Skills Partnership

Safer Communities Partnership

[South of Scotland Regional Economic Partnership](#)

Strategic Housing Forum

[Poverty and Inequalities Partnership](#)

The CPP also has developed a COVID-19 recovery plan.

At present the CPP is undertaking a mid term review of its Local Outcome Improvement Plan (LOIP) and is also taking the opportunity to refresh its operational structures following the learning that took place of different ways of partnership working which operated during the Pandemic. Whilst the CPP is undergoing this review there are many areas of ongoing work that specialist public health resource can support. This terms of reference outlines the role and remit of the PHS – DG Localised Working Group Operational Oversight Group (PHS – DG LWP OOG) that will oversee this pathfinder work in Dumfries and Galloway, acknowledging that as

**Final Agreed 01.11.22**

new structures emerge within the CPP there will be a need to review and adapt this role and remit and onward reporting structures.

**2.0 Overall Aim of Group**

2.1 To oversee the development and implementation of the PHS:DG LWP pathfinder project in Dumfries and Galloway and share learning to inform development in other CPP areas.

**3.0 Remit**

3.1 The remit of the group will be as follows: -

- 1.0 Raise awareness of the role and function of the operational oversight group
- 2.0 Co-ordinate requests for specialist public health expertise from the local system
- 3.0 Hold a record of requests made
- 4.0 Review requests and consider:
  - 4.1 How the request will support wider CPP priority areas
  - 4.2 Which part of the public health system are best placed to respond/have capacity to respond
- 5.0 Have oversight of resource currently being used to support and make recommendations about prioritisation to appropriate CPP forum
- 6.0 Ensure clear specifications for the work are in place with agreed deliverable outcomes and delivery timescales
- 7.0 Have oversight of all the projects which come under this area of work
- 8.0 Undertake continual reflection and learning of this way of working
- 9.0 Provide update reports as required on what has been achieved and learnt to relevant internal committees and stakeholders such as the CPP Executive Team and CPP and PHS Localised Working Oversight Group.
- 10.0 Be represented at the various Partnerships by the Director of Public Health or their deputy.

**4.0 Approaches**

4.1 The PHS-DG LWP OOG will operate in a manner that:

- a) Embraces a culture of mutual respect, support, encouragement and learning across the national and local Public Health system
- b) Seeks to make the best use of knowledge, skills and expertise across the national and local Public Health system
- c) Is open, collaborative and population focussed.
- d) Shares learning to support implementation in other CPP areas.

**5.0 Membership**

5.1 To deliver the remit of PHS-DG LWP OOG the core membership is: -

- Valerie White – NHS D&G Director of Public Health – Chair
- Ellen Jardine – NHS D&G Public Health Improvement Team
- Ananda Allan – NHS D&G Performance and Intelligence Manager

**Final Agreed 01.11.22**

- George Noakes – NHS D&G Assistant Performance and Intelligence Manager
- Stephan Jack – D&G Council Life-Long Learning Manager with Community Planning Remit
- Tom Fowler - PHS – Localised Working Programme D&G Lead
- Tomi Ajetunmobi – PHS – Principle Information Analyst LIST
- Jennifer Lee – PHS - Performance and Intelligence Analyst List
- John Howie – PHS Interim Public Health Principal – Communities and Local Partners
- Julie Kidd – PHS Interim Service Manager - LIST

5.2 Members are expected to attend as many meetings as possible – if unable to attend are able to nominate a suitable deputy.

5.3 Where business dictates the group can at any time agree to extend invitation either on a one-off, fixed period or permanent basis.

5.4 The group does not have an agreed quoracy but the decision to stand down meeting will be at the discretion of the Chair if meeting attendance is such that no useful business can be progressed.

5.5 Members are expected to feedback to their relevant teams business that is discussed at the meeting unless this is noted as being confidential to the meeting.

**6.0 Declaration of Interests**

6.1 All members should make a full declaration of interests. If a member is uncertain as to whether or not an interest should be declared, they must seek guidance from the chair.

**7.0 Secretariat**

7.1 D&G Public Health Business Support Team will provide secretariat support.

7.2 A Microsoft TEAMS channel will hold all relevant papers for the group.

7.3 Meeting notes and actions will be circulated within one week of the meeting and uploaded to the TEAMS channel. Agendas and papers will be available on teams and uploaded to diary invite 5 days before the meeting.

**8.0 Frequency & Duration**

8.1 The Group will meet for one hour on a monthly basis at with longer and additional meetings arranged where necessary.

8.2 Frequency and duration of regular meetings will be reviewed in line with section 11.0

8.3 Where necessary and appropriate, some work of the group may be conducted by email

**9.0 Review of Terms of Reference**

**Final Agreed 01.11.22**

- 9.1 The ToRs will be reviewed at regular intervals. The first formal review will be no later than 28<sup>th</sup> February 2022.



## COMMUNITY PLANNING EXECUTIVE GROUP – 9 DECEMBER 2022

### COMMUNITY PLANNING PARTNERSHIP BOARD AND COMMUNITY PLANNING EXECUTIVE GROUP - PROGRAMME FOR 2023

**ITEM - 8**

<b>Author: Stephen Jack, Lifelong Learning Manager</b>	<b>Responsible Senior Officer: Richard Grieveson, Head of Community Services</b>				
<b>1. Situation:</b>					
1.1 This report updates the Executive Group on arrangements for the first part of 2023 in relation to Executive Group and Community Planning Partnership Board meetings.					
<b>2. Background:</b>					
2.1 At the CPPB meeting held on 11 November 2022, the following frequency of meetings was agreed for 2023:					
<b>Community Planning Partnership Board</b>					
February (late)	June (early)	September (mid)	December (mid)		
<b>Community Planning Executive Group (refreshed)</b>					
January (late)	March (late)	May(early)	August (early)	October (early)	November (late)
<b>3. Key Issues</b>					
3.1 With the new model for Community Planning seeing a change in Membership at CPEG level there will therefore be a transitional period to work through. Specific dates for the CPPB and CPEG in 2023 have been confirmed so far as follows:					
<b>CPPB</b> – 24 February; 2 June; 1 September and 8 December					
<b>CPEG</b> – 26 January; 29 March					
<b>4. Recommendation:</b>					
4.1 The CPP Board is invited to agree the meeting arrangements and programme for the first part of 2023 as set out in the <b>Appendix</b> ; and					
4.2 Agree to receive a more comprehensive programme for the rest of the year at the January 2023 CPEG meeting.					

22.11.22

**Appendices (1)** – Forward Plan

**Stephen Jack** – Lifelong Learning Manager



**DUMFRIES & GALLOWAY COMMUNITY PLANNING PARTNERSHIP BOARD  
WORK PROGRAMME 2023**

20 January 2023	<ul style="list-style-type: none"> <li>• Joint meeting with the Youth Council (re-arranged from September 2022)</li> </ul>
24 February 2023	<ul style="list-style-type: none"> <li>• Final proposals on the review of the LOIP/Locality Plan and Community Planning Model</li> <li>• End of year reports on the LOIP/Locality Plan 2021/22</li> <li>• Digital Skills Strategy</li> <li>• Place Planning update</li> <li>• Third Sector representation on “The Voice”</li> <li>• Forward Plan arrangements</li> </ul>

<b>Community Planning Executive Group 2022</b>	
26 January 2023	<ul style="list-style-type: none"> <li>• Developing a single joint vision, scoping our new priorities and defining our Locality Planning approach</li> <li>• Place Planning update</li> <li>• Digital Skills Strategy</li> <li>• Forward Plan</li> </ul>