

Draft for approval on 26th January 2022

Dumfries & Galloway

Employability and Skills Partnership

Meeting Note – 1st December 2021

via MS Teams

Dumfries &

Galloway

Together is
Better

1. PRESENT	Rob Davidson – Chair	D&G Local Employability & Skills Partnership
	Lynne Burgess	DG Council – Employability, Skills & Partnerships
	Alastair Brown	Dumfries & Galloway College
	Craig Hope	DWP
	Sheena Horner	D&G Economic Leadership Group - Chair
	Bill McMillan	South of Scotland Enterprise
	Mhairi Ross	On behalf of Community Justice Partnership
	Jim Brown	DG Council - Education
	Carolyn Kennedy	On behalf of Third Sector Employability Forum
	Laura Douglas	DYW D&G
	Lorraine Usher	Loreburn HA
	Victoria McDade	NHS D&G
	Sharee Rennie	Third Sector D&G
	Andrea Hall	Skills Development Scotland
In attendance	Morgan Davies	Programme Support Officer
Apologies	Vikki Binnie	Community Justice Partnership *
*Substitute	Gillian Brydson	Dumfries & Galloway Council - Director Skills, Education & Learning
	Colin McKenna	Fire Scotland
	Norma Austin Hart	Third Sector Dumfries & Galloway *
	Claire Reid	SCDI
	Nick Sparks	SRUC

Agenda Item	Notes	Action
2. MINUTE OF LAST MEETING	<p>2.1. Matters arising Minutes from last meeting were approved</p> <p>2.2. Actions from last meeting:</p> <p>2.2.1 <u>Poverty & inequalities plan</u> update - Poverty and Inequalities Partnership will undertake consultation to be arranged by Wendy Jesson</p> <p>2.2.2 <u>Improvement Plan Implementation Subgroup</u> will be scheduled for January with those who expressed interest. Any other interested can still volunteer to be involved.</p> <p>2.2.3 <u>NoLB Phase 2</u> is the main agenda item for today</p>	LB/WJ MD
3. ITEMS FOR DISCUSSION / DECISION	<p>3.1. NoLB Phase 2 Delivery Plan LB shared the Scottish Government template for a three-year local employability partnership delivery plan and partners agreed the following approach:</p> <p><u>Section 1:</u> DGC draft from ToR, LEP improvement plan, CPP governance</p> <p><u>Section 2:</u> DGC draft from LEP action plan and to include diagram of reporting group and arrangement. "Third Sector" to be added to the wording to make it clear they are involved with integration.</p>	

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	<p>Sub section 2.3 needs to wait for other documents to be finalised</p> <p>Section 3: DGC policy team will prepare a first draft of this section for the partnership to review. This section should be analysis and trends rather than specific data which will be part of the accompanying data and our own data dashboard. Links to regional economic strategy but all to suggest any other policy/strategic links</p> <p>Section 4: First section will be supported by Sharee Rennie who will complete a mapping exercise to assist with the information in this section. Use employability pipeline as organiser from partnership website. DG College keen to contribute</p> <p>SR to organise a SLWG to lead on mapping</p> <p>4.2/4.3 to be completed following data collection and mapping.</p> <p>Section 5: DGC first draft, but some information will be reliant on the completed mapping, SG procurement framework etc. Noted the need for a mixed economy of provision across public, private and third sectors and training need for small organisations to enable bidding through PCS</p> <p>Section 6: DGC to draft and source from both action and improvement plans. Very initial pending further information from SG on Shared Measurement Framework.</p> <p>Sharee Rennie introduced as the new Third Sector Employability Manager with responsibility to facilitate local forums and strengthen third sector delivery.</p> <p>LB to coordinate DGC input draft for next meeting to review</p> <p>MD to share Employability Scotland website link where resources are available including Customer Charter, Service Standards LEP and ERI Frameworks</p> <p>AH to share Borders LEP draft delivery plan</p> <p>SR to meet with GD to review employability dashboard and to meet with PB (Fife) regarding the Fife Third Sector model.</p> <p>4.1 The LEP website www.dgtap.co.uk is to be updated and redesigned including a change of name to reflect the new partnership approach. This is building on previous partnership work with Scottish Borders Council and looking at a south of Scotland approach. Discussion on domain name/web address and the need to meet service user's needs. Feedback was requested on an updated website name for the new partnership website. SR suggested a competition approach and it was agreed that this be included as part of the mapping.</p>	<p>All</p> <p>SR</p> <p>LB</p> <p>MD</p> <p>AH</p> <p>SR</p> <p>SR</p>
5. ANY OTHER BUSINESS	<p>YPG Small Grants Programme funding has had 11 out of 16 applications successful. Over £400k was applied for out of the £200k available. Grant letters and questions for applicants. The NoLB small grants will be going through a similar process. Share successful bids with LEP once approved.</p> <p>Overview of Monthly Participation Snapshot</p> <p>Andrea Hall talked partners through the monthly Participation Snapshot (link) overview which has been extended. Good news for D&G – above national ave.</p> <p>5.1 Forward planning agenda items</p> <p>Next meeting due to take place on 26th January – focused on producing a first draft LEP delivery plan. LHA update on Foyer date to be confirmed.</p>	<p>LB</p>